

## WHAT SHOULD YOU DO AFTER A DISASTER?

- ☑ **DO NOT** call the school. Turn your radio to **KVTA 1590 am KMLA 103.7** (Español) and listen for damage reports.
- ☑ Check the **ALERT** notice at:  
[www.oxnardsd.org](http://www.oxnardsd.org)
- ☑ Check the following websites for detailed information about the **Alert**:  
**Oxnard Police Department**  
[www.oxnardpd.org](http://www.oxnardpd.org)  
  
**Oxnard School District**  
[www.oxnardsd.org](http://www.oxnardsd.org)  
  
**Ready Ventura County**  
[www.readyventuracounty.org](http://www.readyventuracounty.org)  
[www.vcemergency.com](http://www.vcemergency.com)
- ☑ **DO NOT** drive to the school. Parents could impede the ability of emergency vehicles to get to the school.
- ☑ **STAY** at home or at work until you are given instructions from the school.
- ☑ **WHEN IT IS SAFE** to travel to the school: **DO NOT** remove any students from a campus unless you are listed on the child's Student Release Form.
- ☑ **ALWAYS** sign students out before removing them from the school.

### CELL PHONE POLICY

According to Board Policy 5131(c), Elementary and Intermediate school, "Students may possess electronic devices on school campus.....so long as the use of the device is not disruptive."

### MEDICATION POLICY

If your child takes regular medications, make sure the medication, dosage and medication information is on file with the School to ensure medication continues to be dispensed during a disaster/emergency. If no medication is on file with the District, **NO** medication will be dispensed.

This is according to Board Policy 5141.21(a).

## IMPORTANT PHONE NUMBERS

My Child's School

(805) \_\_\_\_\_  
(805) \_\_\_\_\_

### Emergencies Dial 911

**St. John's Regional Medical Center**  
(805) 988-2500

**Oxnard Police Department**  
(Non-emergency)  
(805) 385-7740

**Oxnard Fire Department** (Non-emergency)  
(805) 385-7722

### EMERGENCY ALERT SYSTEM

#### RADIO STATIONS:

KVTA 1590 AM

[www.kvta.com](http://www.kvta.com)

KHAY 100.7 FM

[www.khay.com](http://www.khay.com)

KMLA 103.7 (Español)

[www.lam103.7.com](http://www.lam103.7.com)

### ADDITIONAL RESOURCES:

**American Red Cross**  
[www.arcventura.org](http://www.arcventura.org)  
(805) 987-1514

**Ventura County Sheriff's OES**  
[www.vcsd.org](http://www.vcsd.org)  
(805) 654-2551

**State Office of Emergency Services**  
[www.oes.ca.gov](http://www.oes.ca.gov)  
(562) 795-2900

**California Highway Patrol**  
[www.chp.ca.gov](http://www.chp.ca.gov)

**FEMA**  
[www.fema.gov/kids/teacher.htm](http://www.fema.gov/kids/teacher.htm)

# School Safety Plan & Parent Emergency Information

## Oxnard School District



Understand how we have prepared our schools for disasters and help us to keep your children safe.

**1051 South A Street**  
**Oxnard, CA 93030**

**(805) 385-1501**  
**[www.oxnardsd.org](http://www.oxnardsd.org)**



## WHAT HAVE WE DONE TO PREPARE?

### PLANNING/PRACTICE

- ☑ Each school and office site has an emergency plan in place.
- ☑ Regular emergency drills are held in each school.
- ☑ District-wide disaster drills are held each year.
- ☑ Plans and procedures are updated to incorporate current emergency management issues and topics.

### TRAINING

- ☑ All district personnel receive annual training in emergency response and emergency management procedures.
- ☑ Key personnel at the District and at each school site have received training in their emergency response plan.
- ☑ Support staff has been trained in crisis intervention to respond to the psychological needs.
- ☑ Support staff maintains current First-Aid and CPR certification.
- ☑ We collaborate with the Oxnard Police Department and Oxnard Fire Department with all training and emergency exercises.

### SUPPLIES

- ☑ Each School site has a supply of water and food for students and staff.
- ☑ Each School site has Search and Rescue equipment.
- ☑ Each School site has a storage container where all emergency supplies are secured. These supplies are inventoried and re-supplied annually.
- ☑ School/Offices have emergency response plans, guidelines and reference guides to assist them for every type of emergency.

### EMERGENCY COMMUNICATIONS

- ☑ The District has an emergency communications system designed to allow schools to report status during an emergency via computer, hand-held radio, and the District's internal phone system.
- ☑ Schools have hand-held site-based radios for on-campus communications.
- ☑ The District has access to the Auxiliary Communication Service (ACS) volunteers via the Ventura County Sheriff's Office of Emergency Services that can be used to augment communications between the District, School Sites, the City, and the County.
- ☑ An automated telephone communication system exists at each district site to facilitate communications and dissemination of information to school sites and to parents.

### INFORMATION FOR PARENTS REGARDING STUDENT REUNIFICATION PROCESS DURING AN EMERGENCY SITUATION

We are dedicated to keeping our students safe and secure. There may be times during an emergency when we will need to shelter our students in safe places within their school or move them to an alternative location if the school must be evacuated. It is our goal to reunify our students with their parents as soon as it is safe to do so. Emergency first responders will help us make a decision when it is safe to reunify students and parents.

To provide for a safe and secure controlled release of students to their parents or other emergency contacts, we will set up a parent and student reunification process. Depending on the situation, this process may be at your child's school or at a safe alternative location. Do not go to the school or alternative location until notified.

- Parents will be notified when a student reunification process is necessary, through auto dialer, text messaging, social media, and our District website.
- Please keep the school informed of any changes in your personal or work contact information.
- Students will be released **ONLY** to a parent or emergency contact listed on the emergency card.
- Parents or authorized emergency contacts will need a government issued photo ID to present at the parent request gate.

### HOW CAN YOU HELP US KEEP YOUR CHILDREN SAFE?

**Help your child understand what to do when a disaster happens in various scenarios:**

- ☑ **Walking to school:** Your child should continue walking to school.
- ☑ **Walking home:** Your child should continue walking home.
- ☑ **In the neighborhood or waiting for a bus:** Your child should return home or go to a pre-designated alternate home.
- ☑ **Enroute to school on a bus:** The bus driver will continue to school when it is safe.
- ☑ **Enroute home on a bus:** The bus driver will continue home when it is safe.
- ☑ **Enroute to a field trip:** The driver will return to the school when it is safe.
- ☑ **On a field trip:** The teacher will find safe shelter at that location until it is safe to return to the school.
- ☑ **ENROUTE BACK TO THE SCHOOL FROM A FIELD TRIP:** The driver will continue to school when it is safe.