



SAN MIGUEL SCHOOL

HOME OF THE MONARCHS

Phone
(805) 385-1578

Address
2400 South J Street
Oxnard, CA 93033

Special Education
Manager
Mary Truax

STUDENT ARRIVAL/ENTRY

State Preschool Morning Drop Off:

Front Parking Lot
Mondays, Tuesdays, Thursdays, & Fridays
@ 8:00 a.m.

Group A Drop Off:

Front Parking Lot
Mondays & Tuesdays
Busses @ 8:30 a.m. /Parent Drop Off 8:40 a.m.

Notes:

- **Bus Riders:** Parents/Guardians/Daycare of students taking the bus are responsible for taking students' temperatures and monitoring for symptoms in the morning before placing them on the bus. Students arriving to school with a temperature or symptoms they will need to be picked up immediately.
- **Drop Off:** School gates will be opened to parents after buses have been unloaded.
- Parents who arrive early can wait in the green loading zone in front of the school.
- Upon entering the campus, students will be screened at the front gate or while still in the car. Students with temperatures of 99.5 degrees or greater or showing symptoms will need to return home.
- **Special Ed.:** cars will pull up to the unloading area for their class, staff will receive the students and take them to their classroom through the assigned gate
- **State Preschool:** Students must be signed in/out each day
- Late parents will need to check in at the front entrance to complete screening prior to student entering campus.

Entry Locations:

Ms. Alba & Ms. J.Chavez -Gate 4
Ms. Miller & Ms. Duarte -Gate 4
Ms. Pina & Ms. Vega -Gate 2
Ms. B. Chavez & Ms. Biggerstaff -Gate 1

Group B Morning Drop Off:

Front Parking Lot
Thursdays & Fridays
Busses @ 8:30 a.m. /Parent Drop Off 8:40 a.m.

STUDENT DISMISSAL

State Preschool Pick Up:

Gate 2
Monday, Tuesday, Thursday, Friday
@ 11:00 a.m.

Group A Pick Up:

Front Parking Lot
Monday & Tuesday
Busses @ 11:40 a.m. /Parent Pick Up 11:50 a.m.

Notes:

- State Preschool students will be signed out and picked up at Gate 2
- Special Ed. Busses will be loaded and released prior to initiating parent pick up
- Parents who arrive early can wait in the green loading zone in front of the school.
- Parents will pull into the parking lot and wait in their car
- Campus Assistant will radio classroom and student will be brought to the car

Exit Locations:

Ms. Alba & Ms. J.Chavez Gate 4
Ms. Miller & Ms. Duarte Gate 4
Ms. Pina & Ms. Vega Gate 2
Ms. B. Chavez & Ms. Biggerstaff Gate 1

Group B Pick Up:

Front Parking Lot
Thursday & Friday
Busses @ 11:40 a.m. /Parent Pick Up 11:50 a.m.



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BREAKFAST, LUNCH AND MEALS

- STUDENT MEALS (Provided at no charge for ALL students)
- Students will receive shelf stable breakfast meals daily. Grab and Go lunch meals will be delivered to each classroom prior to dismissal. Students riding the bus will be given the lunch meal when exiting the bus. Parents may contact the Child Nutrition Office at 805-385-1501 ext. 2430 for any questions regarding food provided on campus.
- Community meal pick up will be available each Wednesday at Kamala School.

CARE ROOM

- The Care Room will be located in room 101. Students demonstrating symptoms while at school will be escorted to and supervised in the Care Room until their parent/guardian arrives, at which point the student will be escorted to the gate by the front office. The parent will need to sign their child out (proper identification will be required).
- Routine Medical Needs: Students who take daily medication, need band aids, etc. will receive medical attention in the front office or their classroom

CUSTODIAL CLEANING SCHEDULE: Per District Guidelines

Location:

- When the building is occupied high touch surfaces will be cleaned and disinfected as practical.
- Monday, Tuesday, Thursday, and Friday all classrooms will be cleaned and disinfected while the building is unoccupied. This includes trash being emptied, spot sweeping, mopping, vacuuming, cleaning sinks and restocking of soap, sanitizers and towels.
- Clorox 360 electrostatic sprayers will be used to disinfect classroom surfaces to 99.999%. This process does not remove soil or debris.
- Frequently touched surfaces will be cleaned and disinfected daily/throughout the day as practical, including:

Door Handles

Light Switches

Sink Handles

Bathroom Surfaces

Tables

Chairs

Desks

- Bathrooms are considered a high touch area and will be cleaned/disinfected nightly and throughout the day as practical.



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