

Regular Board Meeting  
January 20, 2016

The Board of Trustees of the Oxnard School District met in regular session at 5:00 p.m. on Wednesday, January 20, 2016, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Veronica Robles-Solis and Trustees Debra M. Cordes, Albert Duff Sr., Ernest “Mo” Morrison, and Denis O’Leary. Staff members present were District Superintendent Dr. Cesar Morales, Assistant Superintendents Lisa Cline, Robin Freeman and Dr. Jesus Vaca, and executive assistant Sylvia Carabajal.

ROLL CALL

The following students from Lemonwood School lead the audience in the Pledge of Allegiance:

PLEDGE OF ALLEGIANCE

- Tatum Jean Gomez, 3<sup>rd</sup> grader in Ms. Flores’ class
- Camila Rosales, 3<sup>rd</sup> grader in Mr. Somers’ class
- Angel Hernandez, 3<sup>rd</sup> grader in Ms. Braun’s class
- Jesus Morales, 3<sup>rd</sup> grader in Mrs. Austin-Scott’s class

Tatum Jean Gomez read the District’s Vision and Mission Statement in English and Camila Rosales read them in Spanish.

DISTRICT’S VISION AND MISSION STATEMENTS

Angel Hernandez read Lemonwood Schools’ Vision and Mission Statement in English and Jesus Morales read them in Spanish.

LEMONWOOD SCHOOL’S VISION AND MISSION STATEMENTS

Mrs. Ramona Villavicencio, Principal at Lemonwood School, thanked the Board for the opportunity to present her students and school. She introduced Assistant Principals Gabriel Covarrubias and Bethany Moore who assisted in providing a presentation to the Board of Trustees.

PRESENTATION BY SCHOOL STAFF

Dr. Morales introduced Mr. Luis Ramirez, Principal at Harrington Elementary who provided a brief report on the opening of the new Harrington Elementary School building on Monday, January 11, 2016. He also provided a report on the Harrington Grand Opening event which occurred on Saturday, January 16, 2016 and thanked the Board Members for attending. The Board thanked Mr. Ramirez for his leadership.

GENERAL INFORMATION ON OPENING OF NEW HARRINGTON ELEMENTARY SCHOOL

A.6 On motion by Trustee Cordes, seconded by Trustee Duff and carried on a roll call vote of 4-1, Trustee O’Leary being the nay vote; the Board adopted the agenda, as presented.

ADOPTION OF THE AGENDA

Mrs. Robin Freeman, Assistant Superintendent, Educational Services reported that each K-8 school had been working on incorporating academics into their Strand Focus and would reporting on the following areas: how are the focus areas incorporated in the classroom, how students are enriched after school or outside of the classroom, how are parents and community involved, what partnership have been created with outside agencies and what is next for the academy.

STUDY SESSION STRANDS FOR K-8 SCHOOLS

The Board received a presentation on the following:

- Chavez K-8 Academy of Literacy, Communication Arts, and Technology by Principal Brasilia Perez and Assistant Principals Suzanne Grajeda and Dr. Naomi Cortez; Chavez K-8
- Curren K-8 Academy Enriching Youth via Environmental Studies (EYES) by Principal Kelly Castillo, she informed the Board her Assistant Principals were at school taking care of an urgent matter; Curren K-8
- Driffill K-8 Academy of Environmental Science and Global Awareness by Principal Carol Flores-Beck and Assistant Principals Sarah Lepe and Gilbert Elizarraraz; Driffill K-8
- Kamala K-8 Academy of Arts and Technology by Principal Christine McDaniels and Assistant Principal Greta Culty; Kamala K-8
- Lemonwood K-8 Academy of Communication, Arts and Technology by Principal Ramona Villavicencio and Assistant Principals Gabriel Covarrubias and Bethany Moore; Lemonwood K-8
- Soria K-8 Academy of Technology, Arts and Language (TeAL) by Principal Aracely Fox and Assistant Principals Rosaura Castellanos and Pamela Cwiklo; Soria K-8

Following the presentations, the Board thanked the administrators for the presentations.

The Board of Trustees took a recess at 7:15 p.m. until 7:33 p.m. President Robles-Solis reported the Board would be going into closed session after the regular board meeting. (Recess)

B.1 President Robles-Solis read the Rules For Individual Presentations in English and Clerk Cordes read them in Spanish. RULES FOR PRESENTATIONS

No one addressed the Board of Trustees during closed session public comment. PUBLIC COMMENT

The following items on the consent agenda were approved on motion by Trustee Duff, seconded by Trustee Cordes, and carried on a roll call vote of 4-0, as presented. Trustee O'Leary was not present during the vote. CONSENT AGENDA (Motion #15-72)

C.1 Accepted the following donations: (Acceptance of Gifts)

- From Mr. & Mrs. Rudy Duarte, to Brekke School, donation of small refrigerator to support staff;
- From Mr. John Avalos, to Brekke School, donation of \$100.00, to support the school A. R. program.

C.2 Approved the following agreements: (Approval of Agreements)

- #15-164 with California Lutheran University, to provide fieldwork experience to students enrolled in initial teaching and services credential undergraduate and graduate programs; at no cost to the District;
- #15-165 with Museum of Ventura County Agriculture Museum, to provide educational, enriching classroom and museum experiences for children that enhance their understanding of Ventura County's agriculture heritage; at no cost to the District;

- #15-166 with MOUSE Squad, to provide a technology enrichment program for Fremont Middle, Drifill K-8, Harrington Elementary, Marina West Elementary, and Ritche Elementary Schools; January 21, 2016 through June 30, 2016; amount not to exceed \$5,000.00, to be paid with ASES Grant Funds;
- #15-167 with AE Group Mechanical Engineers Inc., to provide structural, electrical, mechanical, bidding, and construction professional services support for the installation of an additional 100 ton chiller at Ritche School; January 21, 2016 through August 10, 2016; amount not to exceed \$3,140.00 (including extra services and any reimbursement expenses), to be paid with Deferred Maintenance Funds;
- #15-168 with Cumming Construction Management Inc., to continue to provide Proposition 39 Energy Conservation and Energy Efficiency Services in addition to preparing the required Energy Level Two (2) Audit Services and Annual Energy Expenditure Plan; January 21, 2016 through January 20, 2018; amount not to exceed \$101,611.55, to be paid with Proposition 39 Funds;
- #15-169 with NCS Pearson Inc., to provide professional development training for “Words Their Way: Word Study in Action”, a developmental spelling program for students; amount not to exceed \$2,200.00, to be paid with Unrestricted EL Concentration Funds;
- #15-170 with Delta Education, to provide professional development training for the implementation of high quality science lessons and experiments based on grade-level, next generation science standards; amount not to exceed \$1,200.00, to be paid with Unrestricted EL Concentration Funds;
- #15-171 with Davis Publications Inc., to provide professional development training for “Discussions 4 Learning”; amount not to exceed \$1,500.00, to be paid with Unrestricted EL Concentration Funds;
- #15-172 with Oxnard School District Education Foundation, to implement a program for music instruction in K-8<sup>th</sup> Grade at Lemonwood School during the 2015-2016 school year; amount not to exceed \$7,590.00, to be paid with Site Allocated General Funds – LCFF.

C.3 Received enrollment report for the month of November 2015. (Enrollment Report)

C.4 The Board endorsed the Ventura County Farmworker Bill of Rights, as presented. (Consideration of Supporting the Ventura County Farmworker Bill of Rights)

C.5 Approved the establishment, abolishment, reduction or increase in hours for classified positions: (Establish/Abolish/Reduce/Increase Hours of Positions)

Established:

- A five hour and forty five minute, 183 day Paraeducator III, position number 7396, to be established in Pupil Services. This position will be established to provide additional support.
- A five hour, 183 day Paraeducator I, position number 7280, to be established at Haydock School. This position will be established to provide additional support.

Increased:

- A six hour and forty five minute, 183 day Adaptive Technology Specialist, position number 949, to be increased to eight hours at McKinna School. This position will be increased to provide additional support.
- A five and a half hour, 183 day Adaptive Technology Specialist, position number 2881, to be increased to five hours and forty five minutes at McKinna School. This position will be increased to provide additional support.

FISCAL IMPACT:

Cost for Paraeducator III - \$26,754.00 Special Education

Cost for Paraeducator I - \$21,625.00 Site funds

Cost for Adaptive Technology Specialist - \$6,094.00 Special Education

Cost for Adaptive Technology Specialist - \$1,219.00 Special Education

C.6 Personnel Action:

(Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District.

(CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>NEW HIRES</u>		
Emily Barbata	Teacher, Special Education M/M, Harrington	January 11, 2016
Kyle W. Beck	Teacher, Social Science, Kamala	January 11, 2016
Katie A. Shepley	Teacher, Social Science, Haydock	January 11, 2016

Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year)

Eva Calderon	Curren	January 11, 2016
Keri Leitch	Ramona	November 12, 2015
Frank A. Lucido	Driffill	December 14, 2015
Karen Manny	Elm	November 6, 2015
Mark Orosco	Chavez	January 11, 2016
Ricardo Torres Hernandez	Ramona	January 11, 2016
Randall Smith	Ritchen	December 1, 2015
Kathleen Sullivan	Driffill	November 17, 2015
Gabriela Ambriz	Substitute Teacher	2015/2016 School Year
Jashanpreet Behniwal	Substitute Teacher	2015/2016 School Year
Anabel Miramontes	Substitute Teacher	2015/2016 School Year
Dominick O'Leary	Substitute Teacher	2015/2016 School Year
Mark Orosco	Substitute Teacher	2015/2016 School Year
Marjorie Pettit	Substitute Teacher	2015/2016 School Year
Elizabeth Phillips	Substitute Teacher	2015/2016 School Year
Jocelyn Pineda	Substitute Teacher	2015/2016 School Year
Eileen Ruiz	Substitute Teacher	2015/2016 School Year
Deanna Sonnenberg	Substitute Teacher	2015/2016 School Year

Robert Spears	Substitute Teacher	2015/2016 School Year
Brenda Vazquez	Substitute Teacher	2015/2016 School Year

RESIGNATION

Dietra Hill	ISP, McAuliffe	October 5, 2015
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LEAVE OF ABSENCE

Sharon Rocha	Teacher, ELA, Chavez	12/18/15 – 7/29/16
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RETIREMENT

Joe Alan Murphy	Teacher, Science, Fremont	January 1, 2016
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The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment: (CLASSIFIED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Chavez, Vanessa	Paraeducator III, Position #7342 Pupil Services 5.75 hrs./183 days	11/16/2015
Cummings, Natalie	Paraeducator I, Position #7190 Ritchen 2.0 hrs./183 days	12/07/2015
Ordaz, Bianca	Preschool Assistant (B), Position #2660 Driffill 3.0 hrs./183 days	11/30/2015
Rivera, Andrew	Paraeducator I, Position #7182 Marshall 1.0 hr./183 days	12/14/2015
Tapia, Elena	Preschool Assistant (B), Position #6360 McKinna 3.0 hrs./183 days	12/08/2015
<u>Limited Term</u>		
Benabise, Alicia	Health Care Technician	12/08/2015
Conde, Azalia	Clerical	11/11/2015
Coronado, Mariana	Clerical	12/01/2015
Coronado, Mariana	Paraeducator	12/17/2015
Elbo, Winnie	Health Care Technician	12/04/2015
Flores, Valeria	Child Nutrition Worker	12/08/2015
Gomez, Anel	Paraeducator	12/14/2015
Hernandez Vivanco, Regina	Paraeducator	11/17/2015
Herrera, Marina	Outreach Specialist	11/16/2015
Medina, Rosalva	Paraeducator	11/02/2015
Medrano, Evangelina	Child Nutrition Worker	10/15/2015
Perez, Eyra	Paraeducator	12/18/2015
Trejo, Leticia	Clerical	10/30/2015



E.1 Ms. Lisa Cline, Assistant Superintendent, Business & Fiscal Services provided a presentation on the feasibility of exploring Certificates of Participation (COPs) as an option for acquisition of the Doris & Patterson potential middle school site. Following discussion, Ms. Cline informed the Board that additional information and legal documents would be considered at a future board meeting.

REPORT ON  
POTENTIAL 2016  
CERTIFICATES OF  
PARTICIPATION (COP)

F.1 On motion by Trustee Cordes, seconded by Trustee Morrison and carried on a roll call vote of 5-0; the Board of Trustees reviewed the Board Policies, Regulations and Bylaws, listed below, for a second reading and adopted, as presented:

SECOND READING  
OF BOARD  
POLICIES,  
REGULATIONS AND  
BYLAWS

Revision of AR 5148.2	Students BEFORE/AFTER SCHOOL PROGRAMS	Freeman/ Thomas
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(Motion #15-76)

Dr. Cesar Morales:

SUPERINTENDENT  
ANNOUNCEMENTS

- Reported the New Harrington Grand Opening event was successful with over 500 attendees and thanked the teachers, staff, students, parents, administrators and leadership for a great job.
- Reported he attended a meeting regarding the Career Pathway Trust Grant to support career and technical education and that Mrs. Robin Freeman would be the district representative on the leadership team.
- He announced the district had begun to matriculate registration with Oxnard Union High School District; a series of four district parent workshops would begin January 21, 2016; Saturday School at Chavez and Kamala for EL students in grades 3, 4 and 5 would begin February 6, 2016; three sessions of Saturday Academy for GATE students in grades 3<sup>rd</sup>-8<sup>th</sup> at Kamala would be held on February 6<sup>th</sup>, March 5<sup>th</sup> and April 30, 2016.
- Reported on February 1, 2016 the Ventura County School Boards Association would be recognizing Trustee O’Leary for 12 years of service as a trustee at the dinner meeting.
- Requested Board Members check their calendars for a special board meeting for the superintendent’s evaluation on Wednesday, February 10, 2016 at 6:00 p.m. He also informed the Board that administration had attended the SSC Budget Workshop earlier in the week and distributed a “Pocket Budget” from that meeting.
- Reported since November to date 283,525 books had been read by Oxnard School District students reading, totaling 41,343 hours and 21 minutes with myOn Reading Literacy Program.

Mr. Albert Duff Sr.:

TRUSTEE  
ANNOUNCEMENTS

- Reported he took a tour of Elm School with the Principal and stated there were 757 students on the K-5 campus. He also toured Harrington School and stated there were 527 students on the K-5 campus which is a beautiful school site.
- Reported he participated in the Ventura County 30<sup>th</sup> Annual Martin Luther King Jr. Day Freedom March on January 18<sup>th</sup> which started at the Plaza Park to the Oxnard Performing Art Center, over 500 participants. Acknowledged the presence of several Board Members and Superintendent Morales. Stated there were several outstanding speakers and it was a great program.

Mr. Denis O’Leary:

- Wished everyone a Happy New Year. Stated how wonderful was the opening of the New Harrington School event was which does not happen very often.
- Reported he and his wife also participated in the Martin Luther King Jr. march and requested that more students participate.
- Future Agenda: discussion and lead to vote on class size reduction, open discussion and vote on academic improvement, report on the GATE Program, number of books in the school libraries, vote on PLA for Lemonwood project, update on the requirements related to Resolution of Respect of Indigenous People “No Me Llamas Qaxaquita”. – Dr. Morales provided a brief reported indicating the resolution has been implemented and would provide further information in the future. Discuss a partnership in the Plazas Comunitarias Program, discuss the implementation of rotation of board presidency, and review and/or investigation on the Board granting a waiver to the daughter of Trustee Ernie Morrison to become an administrator and he received calls that there was an applicant that did qualify and not need a waiver. – Dr. Morales assured the Trustees and the public that everything was in compliance and legal with the State of California and a majority of the Board authorized and approved that employment and Trustee Morrison did abstain from the vote. Trustee O’Leary requested a report.

Mr. Ernest Morrison:

- Reported he had a wonderful day at Harrington School on the first day back from winter break. He did notice there was a lack of fencing around the campus especially around the kindergarten classes.
- Reported he also participated in the Martin Luther King Jr. march which was a great event and nice to hear the musicians from Inlakech Cultural Arts program. He also would like to see more children and families participate in the event. He also distributed an article done by Dr. King in 1947 regarding “The Purpose of Education”.
- President Robles-Solis requested that Dr. Morales provide information on the fencing issue at Harrington School. Dr. Morales reported that extra staff had been added at the school site. Administration and the architects would be reviewing the fencing project and submitting to DSA in the near future.
- Trustee Morrison requested that fencing be considered in future projects.

Mrs. Debra M. Cordes:

- Reported the first day of school at Harrington was very nice. She emphasized the issue of security on school campus and the need to address fencing before the projects open at Elm and Lemonwood Schools.
- Stated she attended the ELD Master Plan meeting in December 2015.
- On Saturday, January 16, 2016 she attended the New Harrington Community Event and stated she was at Harrington School for 16 years of her 35 years with the Oxnard School District.
- Reported she also participated in the Martin Luther King Jr. march and there were students from Haydock.
- Stated on Saturday evening she attended the AMAE (Association of Mexican American Educators) State Installation and Ms. Cynthia Garcia-Doane was installed as the President of State AMAE and congratulated Ms. Garcia-Doane.
- Thanked the principals that presented tonight.
- Future Agenda: Discussion on what is going on throughout the district academically, are the students being accessed, what are the results.

- Requested a list with the dates of Parent Education workshops/meetings being provided throughout the district.

Mrs. Veronica Robles-Solis:

- Reported she also attended the first day back from winter break at Harrington School and stated how interesting it was to see how excited the students, staff and parents were.
- On Saturday, January 16, 2016 she attended the Block/Community event at Harrington School which was very well attended.
- Reported that on Sunday, December 13, 2016 she, Dr. Morales and Ms. Grajeda from Chavez School participated in the Santa To The Sea half marathon, 13.1 miles. They were excited to see all the support especially Rose Avenue Staff, PTA Staff, Chavez, and Marshall, mile 6 they saw Trustee Cordes and her daughters, mile 8 they saw Haydock, Ritchen, McAuliffe, Fremont and Soria miles 10 and 11 towards the finish line. She thanked the community who supported the fundraiser, all the runners, students, teachers, staff that participated. In closing, she shared the district was the second in Charity Donations and showed the trophy which would stay at the district for one year.

ANNOUNCEMENTS PRIOR TO CLOSED SESSION January 20, 2016:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board of Trustees during closed session public comment.

PUBLIC COMMENT  
CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – two (2) cases

Secondly, for REMOVAL/SUSPENSION/EXPULSION OF A STUDENT(S) and readmit under *Education Code*, Section 48912; 20 U.S.C. SECTION 1232g:

- Case No. 15-04 (Action Item)
- Case No. 15-05 (Action Item)

Thirdly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE
- PUBLIC EMPLOYEE(S) EVALUATION: PRINCIPALS

Trustees convened to closed session at 9:24 p.m. until approximately 10:58 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

Trustee O’Leary departed at 9:24 p.m.

(Departure of Trustee)

Trustees convened to closed session at 9:24 p.m. until approximately 10:58 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Robles-Solis reported the Board deliberated upon the expulsion of students in closed session and will take action in open session actions:

REPORT ON CLOSED SESSION

- On motion by Trustee Cordes, seconded by Trustee Morrison and carried on a roll call vote of 4-0, Trustee O’Leary was not present during the vote; on the matter of Case #15-04 (2016-04) the Board of Trustees approved administrations recommendation. (Motion #15-77)
- On motion by Trustee Duff, seconded by Trustee Morrison and carried on a roll call vote of 4-0, Trustee O’Leary was not present during the vote; on the matter of Case #15-05 (2016-05) the Board of Trustees approved administrations recommendation. (Motion #15-78)

There being no further business, on motion by Trustee Cordes, seconded By Trustee Duff, President Robles-Solis adjourned the meeting at 11:02 p.m.

ADJOURNMENT

Respectfully Submitted,  
DR. CESAR MORALES

District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of January 20, 2016; on motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

Signed:

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Clerk of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees