

Regular Board Meeting
March 16, 2016

The Board of Trustees of the Oxnard School District met in regular session at 5:00 p.m. on Wednesday, March 16, 2016, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Veronica Robles-Solis and Trustees Debra M. Cordes, Ernest “Mo” Morrison, Denis O’Leary and Albert Duff Sr. Staff members present were District Superintendent Dr. Cesar Morales, Deputy Superintendent Lisa Cline and Assistant Superintendents Robin Freeman and Dr. Jesus Vaca, and executive assistant Sylvia Carabajal.

ROLL CALL

Reyanna Ortega, 5th grader in Mrs. Alvarez Lawson’s class, lead the audience in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Genesis Sandoval, 4th grader in Mrs. Zendeja’s class read the District’s Vision and Mission Statements in English and Spanish.

DISTRICT’S VISION AND MISSION STATEMENTS

Mrs. Aracely Fox, Principal of Soria School started by thanking Reyanna and Genesis for assisting with the board meeting. She also acknowledged Ty Campbell and Geovanni Scott both 8th graders for producing the video that is on the Soria School website.

PRESENTATION BY SORIA SCHOOL

Mrs. Fox thanked the Board of Trustees for the privilege of showcasing Juan Soria School, Te.A.L. Academy, the school where everybody cares. There were quite a few parents, students and teachers in attendance to show support for their school. She presented an extensive report which included structure for student success, the different learning programs available at the school, submission of applications for CABE Award and Gold Ribbon Award, explained the multi-tiered system of support (MTSS), promotion of good behavior and completed the presentation with the Aztec Commitment.

President Robles-Solis thanked the students and staff for participating in the board meeting. Dr. Morales thanked the students, parents, teachers and staff for being present at the board meeting.

Mrs. Robin Freeman, Assistant Superintendent, Educational Services welcomed the students and families that participated in the 34th Annual Speech Expo which sponsored by the Alpha Kappa Alpha Sorority, Inc. She introduced the students who presented their winning speech to the Board and audience, followed by the Board recognizing and providing a plaque to each of the students. Third place: Jade Tran, 5th grader at Brekke School; Second place: Reyanna Ortega, 5th grader at Soria School; and First place: Diana Rejon, 6th grader at Fremont Middle School. President Robles-Solis thanked the students and staff for their participating.

RECOGNITION OF AFRICAN AMERICAN SPEECH EXPO WINNERS

A.6 Changes to the agenda were noted:

- Revision to Resolution #15-29 Authorizing the Purchase of Real Property Located at the Corner of Doris Avenue and Patterson Road...The resolution was revised to correct the title, as well as sections three (3) and six (6).

On motion by Trustee Cordes, seconded by Trustee Morrison and carried on a roll call vote of 4-1, Trustee O'Leary being the nay vote; the Board adopted the agenda, as amended.

Mr. Ernesto Flores, president of Caldwell Flores Winters, Inc. provided a presentation on the Oxnard School District result of the Voter Opinion Survey dated March 2016 which included the key findings. That a majority of respondents (72.5%) believe that the district needs additional funding for classroom facilities, voters are supportive of the direction the district is going and rated favorably, strong support for potential projects and for a potential bond measure. In closing the results at this time are that voters support the district and the district is moving in the right direction. Trustee O'Leary reported he received a telephone call from a polling company within 24 hours of the last board meeting. Following discussion, the Board thanked Mr. Flores for the information.

ANNOUNCEMENTS PRIOR TO CLOSED SESSION March 16, 2016:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board of Trustees during closed session public comment.

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – one (1) case

Secondly, REMOVAL/SUSPENSION/EXPULSION OF A STUDENT (Education Code 48912; 20 U.S.C. Section 1232g)

- Case No. 15-10 (Action Item)

Thirdly, CONSIDER EXPUNGE EXPULSION under Education Code 48923(c).

- Case No. 15-05 (Action Item)

Fourthly, for CONFERENCE WITH REAL PROPERTY NEGOTIATORS under *Government Code*, Section 54956.8:

- Property: Parcel located Teal Club Road, North of Teal Club Road, South of Doris Avenue; Agency Negotiators: Superintendent/Deputy Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP/Caldwell Flores Winters, Inc.

Fifthly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

ADOPTION OF THE AGENDA

STUDY SESSION
PRESENTATION OF
VOTER OPINION
SURVEY RESULTS BY
CALDWELL FLORES
WINTERS, INC.

PUBLIC COMMENT
CLOSED SESSION

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE
- PUBLIC EMPLOYEE(S) REASSIGNMENT/APPOINTMENT

Trustees convened to closed session at 6:50 p.m. until approximately 7:07 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Robles-Solis reported the Board would be returning to closed session after the regular board meeting to complete the closed session agenda.

REPORT ON CLOSED SESSION

A.12 On motion by Trustee Morrison, seconded by Trustee Duff, and carried on a roll call vote of 5-0, the Board of Trustees approved the minutes of regular board meeting January 20, 2016.

Approval of Minutes

B.1 President Robles-Solis read the Rules For Individual Presentations in English and Clerk Cordes read them in Spanish.

RULES FOR PRESENTATIONS

The following individuals addressed the Board of Trustees:

PUBLIC COMMENT

- Dominick O’Leary, resident, concerned with comments made in late February at a regular board meeting regarding my status as a substitute teacher, took it as a personal attack to his person and resigned from the district immediately;
- Eric Arteaga, Soria Parent of two DLI students, concerned with the intervention of an outside organization regarding their application to CABE’s Seal of Excellence Award;
- Marsha Cordes, President of Oxnard-Ocotlán Sister City Committee, Jo Ann Olivares and Rodney Medina of the Executive Board, donated twenty \$25.00 Food for Less gift cards, one for each school to present to a need family;
- Gianna Adrian, 6th Grade Bilingual Student at Soria, expressed the love and support she receives at Soria School as a Student in the DLI program;
- Monica Adrian, Soria Parent and High School Teacher, concerned with the intervention of an outside entity regarding their application to CABE’s Seal of Excellence Award;
- Kirsten Barajas, Aracely Martinez, Lorena Carrillo, Soria Teachers, concern with the intervention of outside entity regarding their application to CABE’s Seal of Excellence Award and submitted letter to Board Members;
- Veronica Diaz, Parent, in opposition of eliminating honor classes at the middle schools and submitted a signature petition from parents and students regarding the topic;
- Miriam Ornelas, Frank Middle School Parent, in favor of keeping honor classes at middle schools;
- Jamie Evins, Teacher at Brekke and Frank Parent, in opposition of eliminating honor classes at middle schools;
- Oscar Heredia, Student at Frank, concerned with elimination of honor classes;
- Kimberly Nguyen, Student at Frank, concerned with elimination of honor classes, requested support to keep classes for the students;
- Gabriel Diaz, Frank Parent, in support of students and staff in keeping honor classes at middle schools;
- Alejandra Nava, Frank Parent, in support of students and staff in keeping honor classes at middle schools;
- Rebeca Rodriguez, Soria Parent, read into record letter from Mrs. Liliana

Girón regarding Soria School and the DELAC President;

- Azucena Romero, read a letter from Michele Harris-Pardón, regarding Dual Language Programs.

B.2 President Robles-Solis opened the public hearing to receive public comment regarding Petition on Esperanza Oxnard Academy K-8 Charter School. Announced that no action would be taken regarding the petition this evening, only public comments would be received.

PUBLIC HEARING
PUBLIC NOTICE ON
ESPERANZA OXNARD
ACADEMY K-8
CHARTER SCHOOL
PETITION

- Jose Salas, introduced the leadership/founding team, then introduced himself as the lead petitioner and executive director of Esperanza Oxnard Academy. Mr. Salas made a brief summary requesting the support of the Esperanza Oxnard Academy K-8 Charter School petition.
- In support of Esperanza Oxnard Academy no request forms to address Board were submitted:
Jim Gilmore
Deborah De Vries
Natalie
Maria A.
Julia Medina
Delia Ayala
Armando Vasquez
Maria Flores

PUBLIC COMMENT

Trustee O’Leary requested a copy of the petition to review. There being no further comments President Robles-Solis closed the public hearing.

The following items on the consent agenda were approved on motion by Trustee Cordes, seconded by Trustee Morrison, and carried on a roll call vote of 5-0, as presented.

CONSENT AGENDA
(Motion #15-105)

C.1 Accepted the following gifts:

(Acceptance of Gifts)

- From Teachers of the Oxnard Educators Association, to Brekke School Library, a donation of books in honor of Dr. Seuss’s Birthday and Read Across America 2016;
- From Oxnard Fire Department Station #7, to Soria School, a donation of bicycle helmets valued at \$3,600.00, that will be given to students during bike safety assemblies;
- From Teachers of the Oxnard Educators Association, to Soria School Library, a donation of books in honor of Dr. Seuss’s Birthday and Read Across America 2016.

C.2 Approved the following agreements:

(Approval of Agreements)

- Amendment #1 to Agreement #15-16 with American Language Services, to provide an increase in translation/interpreting services for parents who speak a language other than English or Spanish for parent conferences and meetings, July 1, 2015 through June 30, 2016; original agreement \$5,000.00, Amendment #1 is for \$10,000.00, total agreement is for \$15,000.00, to be paid with Title I Funds;

- #15-201 with Oxnard Union High School District, Pacifica High School for the purpose of hosting TECA student tutors at the elementary and middle school level during the 2016-2017 and 2017-2018 school years; at no cost to the District;
- #15-202 with Document Tracking Services, to virtually host (web-based system) up to five (5) federal and/or state compliance documents for each school site plus the district office; amount not to exceed \$26,619.00, to be paid with Title I Funds;
- #15-203 with R. M. Pyles Boys Camp, to provide a youth leadership & character development program for selected economically disadvantaged boys 12-14 years of age in the district; at no cost to the District;
- #15-204 with Building Block Entertainment Inc., to conduct two (2) assemblies supporting Ramona School Comprehensive School Safety Plan; amount not to exceed \$795.00, to be paid with School Site Funds – Targeted;
- #15-205 with Elliot Schlang DDS Inc., to provide dental visits to students on school campuses, March 17, 2016 through June 30, 2017; at no cost to the District.

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| C.3 | Approved the Oxnard School District’s Cal200 Settlement Agreement. | (Approval of The Oxnard School District’s Cal200 Settlement Agreement) |
| C.4 | Approved 5 (five) or 6 (six) sixth grade Fremont students to participate in an overnight field trip to the Monterrey Bay Aquarium as part of the Ocean Plastic Pollution Summit; departing April 30, 2016 returning May 1, 2016; amount not to exceed \$1,500.00 for travel costs, (mileage and food), to be paid with Discretionary Funds. | (Approval of Overnight Field Trip to Monterey Bay – Fremont Middle School) |
| C.5 | Approved setting the date of April 20, 2016 for a Public Hearing to present the Preliminary Environmental Assessment results for the Lemonwood Elementary School Reconstruction Project. | (Setting of Date for Public Hearing to Present the Results of a Preliminary Environmental Assessment for the Lemonwood Elementary School Reconstruction Project) |
| C.6 | Set the date of Wednesday, April 20, 2016, for a public hearing on the Oxnard School District 2016 School Facilities Needs Analysis Report. | (Setting of Date for Public Hearing – School Facilities Needs Analysis) |
| C.7 | Set the date of Wednesday, April 20, 2016, for a public hearing on the increase of statutory school facilities fees as outlined. | (Setting of Date for Public Hearing – Increase of Statutory School Facilities Fees) |
| C.8 | Approved Purchase Order/Draft Payment Report #15-05, as submitted. | (Purchase Order/Draft Payment Report #15-05) |

C.9 Approved the establishment, abolishment, reduction or increase in hours for classified positions: (Establish/Abolish/Reduce/Increase Hours of Positions)

Establish:

- A five hour and forty five minute, 183 day Paraeducator III, position number 7493, to be established in the Pupil Services department. This position will be established to provide additional support.

FISCAL IMPACT:

Cost for Paraeducator III - \$26,754.00 Special Ed

C.10 Personnel Action: (Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District. (CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>NEW HIRES</u>		
<u>Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year)</u>		
Dale Gordon	Ramona	March 9, 2016
Courtney Hernvall	Substitute Teacher	2015/2016 School Year
Taylor Hernvall	Substitute Teacher	2015/2016 School Year
Branden Navarro	Substitute Teacher	2015/2016 School Year
Jose Pina	Substitute Teacher	2015/2016 School Year

RETIREMENT

Margaret R. Steketee	Teacher, Grade 1, McKinna	June 18, 2016
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DECEASED

Illayne Kiel	Speech and Language Specialist, Kamala	March 1, 2016
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The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment: (CLASSIFIED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Bhatia, Pavan	Director of Facilities, Position #7354 Facilities 8.0 hrs./246 days	03/01/2016
De La Hoya, Susy	Paraeducator III, Position #7241 Pupil Services 5.75 hrs./183 days	02/11/2016
Garcia de Ruiz, Claudia	Paraeducator III, Position #7242 Pupil Services 5.75 hrs./183 days	02/16/2016

Kitagawa, Bryan	Paraeducator I, Position #7167 Brekke 4.0 hrs./183 days	02/24/2016
Limon, Giselle	Paraeducator I (B), Position #7280 Haydock 5.0 hrs./183 days	02/16/2016
Montes, Gladys	Paraeducator I, Position #7260 Soria 5.0 hrs./183 days	02/29/2016
Roque, Yosis	Paraeducator III, Position #7341 Pupil Services 5.75 hrs./183 days	02/17/2016
Wilson, Karen	Paraeducator I, Position #7191 Rose Ave. 4.0 hrs./183 days	02/23/2016
<u>Exempt</u>		
Lucas, Yessenia	Campus Assistant	02/09/2016
Nunez, Nicholas	Campus Assistant	02/29/2016
Mendez, Vanessa	Campus Assistant	02/18/2016
<u>Limited Term</u>		
Celedon, Eduardo	Paraeducator	02/04/2016
McCulloch, Ashley	Paraeducator	02/16/2016
<u>Resignation</u>		
Zamarripa, Jovana	Paraeducator II, Position #6519 Pupil Services 5.75 hrs./183 days	03/04/2016
<u>Retirement</u>		
Zambrano, Johnny	Grounds Maintenance Specialist, Position #1036 Facilities 8.0 hrs./246 days	03/03/1980- 03/31/2016

D.1 Mr. Yuri Calderon with Caldwell Flores Winters, Inc. briefly summarized the revisions to Resolution #15-29 in regards to Sections 3 and 6.

Following discussion, on motion by Trustee Morrison, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board of Trustees approved and adopted Resolution #15-29 Authorizing The Purchase of Certain Real Property Located at the Corner of Doris Avenue and Patterson Road; Conditioning Future Use of the Property Until CEQA Review is Complete; Initiating and Requesting Annexation of Said Parcel Into The City of Oxnard, Including Review and Approval by The Ventura County Local Agency Formation Commission Consideration of Said Annexation; and, Authorizing the Submission of an application for reimbursement and or funding from The State School Facilities Program through The Office of Public School Construction.

APPROVAL AND ADOPTION OF RESOLUTION #15-29 OF THE BOARD OF TRUSTEES OF THE OXNARD SCHOOL DISTRICT AUTHORIZING THE PURCHASE OF CERTAIN REAL PROPERTY LOCATED AT THE CORNER OF DORIS AVENUE AND PATTERSON ROAD AND DIRECTING ACTIONS THAT ARE NECESSARY PREREQUISITES TO ACHIEVE CEQA COMPLIANCE, LAFCO APPROVAL, AND OPSC REIMBURSEMENT (Motion #15-106)

D.2 Mr. Ernesto Flores, President of Caldwell Flores Winters, Inc. and company provided a brief presentation on the overview of the Master Construct Program with the Measure “R” Implementation Program.

APPROVAL OF
MASTER CONSTRUCT
PROGRAM BY
CALDWELL FLORES
WINTERS, INC.
(Motion #15-107)

Following discussion, on motion by Trustee Morrison, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees approved and adopted the Master Construction Program, as presented.

D.3 Following discussion, on motion by Trustee Morrison, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board of Trustees awarded Bid #15-01 Ritchen HVAC Chiller Plant Project, and entered into Agreement #15-188 with Bon Air Inc.; amount not to exceed #148,000.00, to be paid with Williams Emergency Reimbursement Funds.

AWARD OF FORMAL
BID #15-01, RITCHEN
HVAC CHILLER
PLANT PROJECT
(Motion #15-108)

D.4 Following discussion, on motion by Trustee Cordes, seconded by Trustee Morrison and carried on a roll call vote of 5-0; the Board of Trustees approved the Grant Annual Performance Report for Elementary and Secondary School Counseling Grant Evaluation.

APPROVE U.S.
DEPARTMENT OF
EDUCATION, GRANT
ANNUAL
PERFORMANCE
REPORT
(ELEMENTARY &
SECONDARY SCHOOL
COUNSELING GRANT
EVALUATION)
(Motion #15-109)

D.5 Ms. Lisa Cline, Deputy Superintendent, Business & Fiscal Services provided a report of the District’s 2015-2016 Second Interim Report in accordance with Education Code Section 42131 (1240). Ms. Cline thanked Janet Penanhoat, Director of Finance and the Budget & Finance staff for their diligence in keeping the district finances under control.

2015-2016 SECOND
INTERIM REPORT

Following discussion, on motion by Trustee Morrison, seconded by Trustee Duff and carried on a roll call vote of 5-0; the Board of Trustees accepted the 2015-2016 Second Interim Report as presented, and authorized the filing of a Positive Certification with the Ventura County Office of Education.

(Motion #15-110)

Dr. Cesar Morales:

- Stated tonight was an extremely significant board meeting, receiving survey results to cover proposed future investments, the ability to negotiate site acquisition at Doris & Patterson and approval of the Master Construct Program. He commended the Trustees for their insight amidst all of the change in education and increased enrollment the District has not remained idle but continued to look for solutions. Both in academics and overcrowding the district continues to meet the needs of the students, staff, parents and community. He stated every now and then you need to celebrate the accomplishments and continue with the journey.
- Commended the students and parents from Frank Middle School that addressed the Board regarding the honor programs, and reported no final decision had been made regarding the program but the results would meet the needs of the students.

SUPERINTENDENT
ANNOUNCEMENTS

Mr. Albert Duff Sr.:

- Reported he visited Frank Middle School and meet with the principal Dr. Joyce, toured the campus whose enrollment is 1,240 students and visited the Marine Biology class where students reported they had gone kayaking in the Oxnard Harbor.

Mr. Denis O'Leary:

- Future Consideration: discuss and vote on future policies on class size reduction at each school as proposed in 2012 Measure R, discuss and consider partnership in the Plazas Comunitarias Program with the Mexican Consulate to assist adults in the community, more agenda items supporting teachers and improving academics and achievement, more information on the honor classes and the GATE program, project labor agreements for future projects; and update on possibly increasing the living wage to \$15.00.
- Reported last Saturday he was a judge in the Ventura County Regional Migrant Speech contest which is always an excellent event. He noted that there were no middle school participants but lots of high school students.
- Reported he participated in the CSBA Legislative Action Day in Sacramento on March 15, 2016 and participated in the session with Assembly Members Jacqui Irwin and Das Williams, also spoke with Senator Hannah-Beth Jackson and Senator Ricardo Lara who has placed an item on November's ballot to repeal Prop 227 at www.preparestudents.org. He visited Fiona Ma Chairwoman on the Board of Equalization, District 2.
- Stated he was very proud of his son for speaking during public comment tonight and appreciated what he did.

Mr. Ernest Morrison:

- Reported he participated in the CSBA Legislative Action Day in Sacramento and appreciated the session which were both an education and an opportunity to speak with individuals in the Capitol.
- Stated Assembly Member Jacqui Irwin did request that the district provide information on what has been done with what the district has received from the State.

Mrs. Debra M. Cordes:

- Reported she participated in the CSBA Legislative Action Day in Sacramento which was a new experience and worthy of attending although quite short. She appreciated being able to speak on behalf of School Board Members.
- Reported she started the Masters In Governance Classes and attended two sessions: Student Learning and Achievement and the other was Foundation of Effective Governance. She requested a board retreat in the near future to sit down as a team to set goals and expectations.
- Congratulated the Soria Students, Staff, families and Principal Fox for participating in the meeting and support their program.
- She also commended the Frank Middle School Parents and Students.
- Reported she had missed the first AMAE Cesar Chavez Speech Contest and stated she would attend the one on March 17, 2016 at 5:30 p.m. for upper grade levels.

Mrs. Veronica Robles-Solis:

- Stated as a Soria parent, she sees the time and effort put in by the Teachers, Staff and Administration to support the students. She encourages parents to contact the school administration or district administration if they have a question or problem.

- Reported she saw a picture of Dr. Morales reading and riding a stationary bike in her daughter’s classroom and ask him what was going on. Dr. Morales replied that the teacher has taken the initiative to promote a read while you ride program for the students but only had two stationary bikes. Mrs. Robles-Solis reported her employer had several stationary bikes that were going to be donated because the clients where not using them anymore. Mrs. Robles-Solis encouraged everyone to see the positive side of things and be part of the solution in all of the schools in the district.
- Stated she was looking forward to participating in the Color Run 5K at McAuliffe School with Dr. Morales and her daughter Camila.
- She thanked the community for their support with Measure R and also as the district move forward with a new measure.
- Wished everyone a relaxing Spring Break and Happy St. Patrick’s Day.

President Robles-Solis stated she would like to conclude each board meeting reading the District’s Vision and Mission Statements. Trustee Morrison read them in English and President Robles-Solis read them in Spanish.

District’s Vision and Mission Statements

Trustees reconvened to closed session at 9:51 p.m. until approximately 10:50 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

Trustee O’Leary departed at 10:02 p.m.

Departure of Trustee

President Robles-Solis reported the Board deliberated on students matters in closed session and will take action in open session actions:

REPORT ON CLOSED SESSION

- On motion by Trustee Duff, seconded by Trustee Morrison and carried on a roll call vote of 4-0, Trustee O’Leary was not present during the vote; on the matter of Case #15-10 the Board of Trustees approved administrations recommendation.
- On motion by Trustee Cordes, seconded by Trustee Duff and carried on a roll call vote of 4-0, Trustee O’Leary was not present during the vote; on the matter of Case #15-05 the Board of Trustees approved administrations recommendation.

(Motion #15-111)

(Motion #15-112)

There being no further business, on motion by Trustee Cordes, seconded by Trustee Morrison, President Robles-Solis adjourned the meeting at 10:55 p.m.

ADJOURNMENT

Respectfully Submitted,
DR. CESAR MORALES

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of March 16, 2016; on motion of Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees