

Regular Board Meeting
June 7, 2017

The Board of Trustees of the Oxnard School District met in regular Session at 5:00 p.m. on Wednesday, June 7, 2017, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Ernest “Mo” Morrison and Trustees, Debra M. Cordes, Denis O’Leary, Veronica Robles-Solis and Monica Madrigal Lopez. Staff members present were District Superintendent Dr. Cesar Morales, Deputy Superintendent Lisa Cline and Assistant Superintendents Robin Freeman and Dr. Jesus Vaca, and executive assistant Sylvia Carabajal.

ROLL CALL

Diego Flores, 6th grader in Mrs. Martinez’ class from Soria School, lead the audience in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Elisandra Hernandez, 6th grader in Mrs. Barajas class read the District’s Vision and Mission Statements in English and Jocelyn Guerrero, 6th grader in Mrs. Barajas’ class read them in Spanish.

DISTRICT’S VISION AND MISSION STATEMENTS

Ms. Fox provided a short presentation to the Board regarding Soria Academy of Technology, Arts & Language. Following the presentation President Morrison thanked the students, parents and staff for participating in the board meeting.

PRESENTATION BY SORIA ACADEMY OF TECHNOLOGY, ARTS & LANGUAGE

A.5 The agenda was adopted as presented at 5:33, on motion by Trustee Cordes, seconded by Trustee Madrigal-Lopez and carried on a roll call vote of 4-1, Trustee O’Leary being the nay vote; the Board adopted the agenda, as amended.

ADOPTION OF THE AGENDA

At 7.54, on motion buy Trustee O’Leary, seconded by Trustee Cordes and carried on a roll call vote 5-0, the Board adopted the agenda as amended: C.4 was moved to D.2 for discussion

A.6 Ms. Robin Freeman presented the additional actions & services serving students, teachers, parents & school sites included in the 2017-18 Local Control and Accountability Plan. Following, Ms. Cline gave a brief budget update. Explained that at this point, the outlook is not great for 2019-20 but she is not panicking because many things can happen in three years. Key Features of this year’s LCAP focus on support for English Learners, low income students and the social-emotional wellbeing of all students in the Oxnard School District. Following discussion the Board thanked Ms. Freeman and Ms. Cline for their work.

STUDY SESSION OXNARD SCHOOL DISTRICT 2017-2018 LOCAL CONTROL AND ACCOUNTABILITY PLAN

ANNOUNCEMENTS PRIOR TO CLOSED SESSION June 7, 2017:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

Ms. Ilene Poland – speaker Re: member dismissal- want lesser charge. PUBLIC COMMENT
CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – one (1) case
- EXISTING LITIGATION: Two (2) cases
 - Office of Administrative Services Case No. OAH 2016090944

Secondly, READMIT EXPELLED STUDENTS (education code 48912)

- Case No. 15-30 (Action Item)

Thirdly, REMOVAL/SUSPENSION/EXPULSION OF STUDENTS (Education Code 48912; 20 U.S.C. Section 1232g)

- Case No. 16-18 (Action Item)
- Case No. 16-19 (Action Item)

Fourthly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the OSD Assistant Superintendent, Human Resources & Support Services and Garcia Hernandez & Sawhney, LLP Association(s): OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Fifthly, under *Government Code*, Section 54956.8:

Property: Parcel located on Teal Club Road, North of Teal Club Road, South of Doris Avenue; Agency Negotiators: Superintendent/Deputy Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP/Caldwell Flores Winters, Inc. Negotiating parties Dennis Hardgrave on behalf of the property owners. Instructions: Instruction to agency negotiator on Price and terms.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE
- PUBLIC EMPLOYEE(S) REASSIGNMENT/APPOINTMENT
- PUBLIC EMPLOYEE(S) EVALUATION: SUPERINTENDENT

A.9 Trustees convened to closed session at 6:38p.m. until approximately 7:11 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Morrison reported the Board would be returning to closed session after the regular board meeting to complete the items on the closed session agenda.

- A.10 President Morrison reported the Board deliberated on student matters in closed session and took action in open session: **REPORT ON CLOSED SESSION**
- On motion by Trustee O’Leary, seconded by Trustee Cordes and carried on a roll call vote of 5-0; on the matter of Case #15-30 (Action Item): The Board of Trustees approved administrations recommendation. (Motion #16-151)
 - On motion by Trustee Cordes, seconded by Trustee O’Leary and carried on a roll call vote of 5-0; on the matter of Case #16-18(Action Item): The Board of Trustees approved administrations recommendation. (Motion #16-152)
 - On motion by Trustee Cordes, seconded by Trustee O’Leary and carried on a roll call vote of 5-0; on the matter of Case #16-19(Action Item): The Board of Trustees approved administrations recommendation. (Motion #16-153)
 - On motion by Trustee Cordes, Second by Trustee Robles Solis and carried on a roll call vote of 5-0; on the matter of case OAH # 20161090944, the Board of Trustees approved the Settlement Agreement. (Motion # 16-154)

- A.11 Recognition of Parent Volunteers of the Year: **RECOGNITION OF PARENT VOLUNTEER OF THE YEAR**
- No Shows: McKinna parent (principal present)
Ramona principal & parent (principal had emergency)
San Miguel Principal (parent present)
Printed PPT was missing Soria

- B.1 Trustee Debra Cordes read the Rules for Individual Presentations in English and in Spanish. **RULES FOR PRESENTATIONS**
- The following individuals addressed the Board of Trustees: **PUBLIC COMMENT**
- Laura Nolan Re: Growth Leave

- B.2 President Morrison opened the public hearing to receive input on the Oxnard School District 2017-18 Local Control Accountability Plan (LCAP) prior to its adoption on June 21, 2017 board meeting. **PUBLIC HEARING OXNARD SCHOOL DISTRICT 2016-17 LOCAL CONTROL AND ACCOUNTABILITY PLAN**
- Ms. Freeman indicated the goals, action and annual updates on LCAP were shared on study sessions and that the public comment period for the proposed 2017-18 proposed LCAP will continue until its adoption at the June 21, 2017 Board meeting.

There were no written or oral comments.

Public Comment

B.3 President Morrison opened the public hearing.

PUBLIC HEARING
2017-18 ADOPTED
BUDGET

Ms. Cline indicated This public hearing was noticed in the local paper as well as posted in the District lobby; the comment period for the 2017-18 Proposed Budget would continue open until its adoption on June 21, 2017 Board meeting.

There were no written or oral comments.

Public Comment

B.4 President Morrison opened the public hearing to sunshine the Oxnard Educators Association’s (OEA) and the Oxnard School District’s Initial Proposals for 2017-2018 Negotiations. The parties plan to negotiate the following:

PUBLIC HEARING
– SUNSHINE OF
THE OXNARD
EDUCATORS
ASSOCIATION
(OEA) AND THE
OXNARD SCHOOL
DISTRICT’S
(DISTRICT)
INITIAL
PROPOSALS FOR
2017-18
NEGOTIATIONS,
PURSUANT TO
GOVERNMENT
CODE SECTION
3547

- Article VI: Leave of Absence
- Article VIII: Full Inclusion
- Article IX: Evaluation
- Article X: Peer Assistance & Review
- Article XI: Working Hours
- Article XII: Class Size
- Article XIX: Salaries
- Article XX: Employee Benefits
- Article XXVIII: Term of Agreement
- Article XXX: Elementary (K-6) Compensation
- Article XXXI: Specialized Job Classification

It is the recommendation of the Assistant Superintendent, Human Resources & Support Services, that the Board of Trustees authorize the District to enter into contract negotiations with OEA for the 2017-2018 school year and any additional years as may be mutually agreed upon by the parties.

- On motion by Trustee Cordes, seconded by Trustee Robles-Solis and carried on a roll call vote of 5-0; the Board of Trustees. (Motion#16-155)

C.1 The following items on the Consent Agenda were approved on motion by Trustee Cordes, seconded by Trustee Robles Solis (Motion# 16-156)

Approved the following Agreements:
Support Services: (Acceptance of Agreements)

- Amendment #3 To #11-156 with Nigro & Nigro PC, to provide a Performance Audit of Measure D General Obligation Bond Fund for the 2016-17 fiscal year, amount not to exceed \$5,000.00, to be paid with General Funds;
- #17-06 with All Languages Interpreting, to provide simultaneous translation (English/Spanish) at Board meetings during the period of July 1, 2017 through June 30, 2018, amount not to exceed \$12,000.00, to be paid with General Funds;

- #17-07 with Lifesigns, Inc., to provide communication services for deaf, hard of hearing, or deaf-blind persons as needed for parent conferences and meetings during the period of July 1, 2017 through June 30, 2018, amount not to exceed \$5,000.00, to be paid with Title I Funds;
- #17-08 with American Language Services, to provide Translators/Interpreting services for parents who speak a language other than English or Spanish for parent conferences and meeting during the period of July 1, 2017 through June 30, 2018, amount not to exceed \$5,000.00, to be paid with Title I Funds;
- #17-09 with Ventura County Office of Education, Migrant Education, Region 17, to provide Identification and Recruitment Services for the Oxnard School District, as well as Saturday School and intervention after school hours for Migrant students during period of July 1, 2017 through June 30, 2018, amount not to exceed \$60,000.00, program cost to be reimbursed by VCOE.

Enrichment:

- #17-10 with Latino Film Institute Youth Cinema Project, to enhance and engage student learning through the use of filmmaking at Ramona School, for the period of July 1, 2017 through June 30, 2018, amount not to exceed \$79,493.20, to be paid with Unrestricted General Funds;

Facilities:

- #16-282 with Nolte Associates Inc. (NV5), to provide Geotechnical Soils Observation and Testing, as well as Materials Sampling, Testing and Inspection for the San Miguel Pre-School – New Portable Classroom Project, amount not to exceed \$12,711.30, to be paid out of Deferred Maintenance One-Time Funds;
- #16-283 with BR & Associates Inc. to provide DSA Inspection Services for the Chavez HVAC Modernization and San Miguel Pre-School - New Portable Classrooms Projects as required by the Division of the State Architect (DSA), amount not to exceed \$36,000.00, to be paid with Deferred Maintenance One-Time Funds;
- #16-284 with Kenco Construction Services Inc. to provide DSA Inspection Services for Marquees at Frank and Haydock Academies and for the Playground and Fencing Project at Driffill School as required by the Division of the State Architect (DSA), amount not to exceed \$10,920.00, to be paid as follows:\$7,280.00 – MSAP Funds and \$3,640.00- Deferred Maintenance funds;
- #16-285 with Nolte Associates Inc. (NV5), to provide Materials Testing and Inspection Services for the Chavez HVAC Modernization Phase 1 & 2, and the Haydock Marquee Project, amount not to exceed \$10,067.50 to be paid as follows: \$5,228.00 – Routine Restricted Maintenance Funds and \$4,839.50 – MSAP Funds;
- #16-286 with Nolte Associates Inc. (NV5), to provide DSA Inspector Services for the Curren Fire Sprinkler Corrections Project, amount not to exceed \$10,200.00, to be paid with Deferred Maintenance Funds;

C.2 Ratified the following agreements:

Special Education:

- #16-270 with Casa Pacifica School, to provide Non-Public School (NPS) Services for Student DM091308 for the 2016-17 school year, including

(Ratification of Agreements)

Extended School Year, amount not to exceed \$11,573.52, to be paid with Special Education Funds;

Support Services:

- #16-278 with Ventura County of Education, to provide a Counseling Grant Consultant to evaluate the implementation and impact of OSD's School Counseling Grant for the 2016-17 program year, amount not to exceed \$8,000.00, to be paid with Counseling Grant funds.
- #16-281 with Durham School Services, L.P., to provide require routine and regularly scheduled maintenance to the district's bus fleet until the district can fill the Vehicle & Equipment Mechanic position; amount not to exceed \$10,000.00 (\$55.00 per hour), to be paid with General Funds.

C.3 Approved increase of meal prices to \$2.45 for paid lunch in order to comply with the Healthy, Hunger-Free Kids Act of 2010. These changes are to be effective the 2017-2018 school years. (Approval of Increase to Meal Prices)

C.4 *C.4 Moved to D.2 for discussion.* Denial of Growth Leave requested by Mrs. Laura Nolan due to fiscal impact and difficulties in securing qualified substitute teachers.

C.5 Approved Field Contract #FC-P17-05055 - Lee Construction Company, in the amount of \$18,462.00 to be paid with Deferred Maintenance One-Time Funds. (Approval of field Contract #FC-P17-05055 – Lee Construction Company)

C.6 Approved Field Contract #FC-P17-05070 – West Coast Air Conditioning. (Approval of field
 It is the recommendation of the Deputy Superintendent, Business & Fiscal Services Contract #FC-P17-05070
 and the Director of Facilities that the Board of Trustees approve Field Contract# – West Air Conditioning)
 FC-P17-05070 with West Coast Air Conditioning, in the amount of \$28,250.00, to
 be paid with Deferred Maintenance One-Time Funds.

C.7 Approved Field Contract #FC-P18-00047 – Borchard Construction Inc., in (Approval of Field
 the amount of \$22,942.50, to be paid with Deferred Maintenance One-Time Funds. Contract #FC-P18-00047-
 Borchard Construction
 Inc.)

C.8 Approved attendance of Ms. Claudia Andrade and Ms. Carmen Torres, (Approval Out Of State
 Harrington teachers, at the Staff Development for Educators (SDE) National SDE National
 Conference in Las Vegas, Nevada, July 10-14, 2017. Conference)

C.9 Approved to Apply Co-Curricular Bell Award Application through the (Approval to Apply-Co-
 California School Board Association. Curricular Golden Bell
 Application)

C10. Accepted the salary reallocation for Site Technician from Range 17.5 to (Site Technology
 Range 20.0 on the Classified/CSEA salary schedule retroactive to February 1, 2017 Technician Salary
 recommended by the Personnel Commission. Reallocation)

C11. Rejected Liability Claim #VCBA07426A1 Project York as recommended (Rejection of Liability
 by the Joint Powers Authorities. Claim #VCBA07426A1)

C12. Establish/Abolish/Reduce/ Increase Hours of Positions (Establish/Abolish/Reduce
 It is the recommendation that the Board approve the establishment, abolishment, Increase Hours Of
 reduction or increase in hours for classified positions, as submitted. Positions)

C.13 Personnel Actions
 It is recommended that the Board approve personnel actions, as submitted.

CLASSIFIED PERSONNEL

(CLASSIFIED
 PERSONNEL ACTIONS)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>NEW HIRES</u>		
Haidet, Susan	Accounting Specialist III, Position #5565 Budget & Finance 8.0hrs/246 days	05/17/2017
		05/25/2017

Lopez Osornio, Diego Paraeducator II, Position #8106 05/15/2017
Special Education 5.75hrs./183 days

Saavedra, Alejandra 05/03/2017

Vigil Maggiolo, Maria del Paraeducator II, Position #8028
Carmen Special Education 5.75hrs./183 days

District Translator, Position #645
Superintendent's Office 8.0hrs/246 days

LIMITED TERM

Bobola, Michael Paraeducator 05/11/2017

Dixon, Shaherah D. Paraeducator 05/05/2017

Garcia, Leticia Paraeducator 05/11/2017

PROMOTION

Alcantar, Jessica School Office Manager (B) Position #989 05/14/2017
Brekke 8.0hrs/210 days

Secretary (B) Position #6416
Enrollment Center 8.0hrs/246 days

Gutierrez, Carmen Speech Language Pathology Assistant, Position 05/15/2017
#2843

Special Education 8.0hrs/183 days
Paraeducator II (B), Position #1499

Special Education 5.75hrs./183 days 05/29/2017
Child Nutrition Worker, Position #2849

TRANSFERS
Guerrero, Theresa Ritchen 5.0hrs/185 days

Child Nutrition Worker, Position #2057
Itinerant 5.0hrs/185 days

Stankoski, Jodi Position Control Specialist Position #1263
Budget & Finance 8.0hrs/246 days

Credential Technician, Position #376
Certificated Human Resources 8.0hrs/246 days

RESIGNATION

Hernandez, Manuel Lead Custodian, Position #995 05/31/2017
Chavez 8.0hrs/246 days

Wiley, Karla Library Media Technician, Position #2523 05/30/2017
Ramona 5.0 hrs./190 days

Listed below are recommended certificated actions presented for consideration by the Board of Trustees. The salaries for the individuals employed will be determined in accordance with salary regulations of the District. (CERTIFICATION PERSONNEL)

<u>New Hire</u>	<u>Position</u>	<u>Effective Date</u>
Bequilla Zastrow, Richell	Substitute Teacher	2016/2017 School Year
Gomez, Maribel	Substitute Teacher	2016/2017 School Year
Hurtado, Werza	Substitute Teacher	2016/2017 School Year
Lucas, Lynette	Substitute Teacher	2016/2017 School Year

Resignations

Borrego, Michelle	Speech Therapist	06/16/2017
Castillo, Kelly	Master Principal, Curren	06/30/2017
Cline, Lisa	Deputy Superintendent, Business Services	06/23/2017
Gern, Teri	Director, HR	06/30/2017
Hernandez, Edwin	RSP, Soria	06/16/2017
Joyce, Liam	Master Principal, Frank	06/30/2017

Retirement

Hansen, Irvin	SDC M/S Teacher, Haydock	06/17/2017
Macias, Mary	Teacher, Ritche	06/17/2017
Ramirez, John	Teacher, Ritche	06/17/2017
Thompson, Nancy	Teacher, Brekke	06/17/2017

Leave of Absence

Donner, Vivian	06/03-06/16/2017
Veloz, Juan	05/03-05/30/2017

D.1 Ms. Cline explained there was a Protest filed. The protest was found not valid and contract was awarded to the next lowest bid. Ms. Cline recommended 1) Rejection of the Bid Protest submitted by GRD Construction, and 2) Award to Bid #16-03 San Miguel Preschool New Portable Classrooms; in the total amount of \$819,000.00, and enter into Agreement #16-275 with Viola, Inc. REJECTED BID PROTEST, AWARD OF FORMAL BID#16-03 AND APPROVED OF AGREEMENT #16-275

On Motion By Trustee O’Leary, Seconded by Trustee Robles-Solis and carried on a roll vote of 5-0, the Board of Trustees rejected Bid Protest and awarded Formal Bid #16-03 and Approved Agreement #16-275 for San Miguel Preschool New Portable Classrooms. (Motion# 16-157)

D.2 Request for Growth Leave by Laura Nolan;
Dr. Vaca:

REQUEST FOR GROWTH
LEAVE

- Staffing issue
- Challenges to students w/ inexperienced teacher for one year
- Cost to OSD \$38,183.00 (differential cost)

O’Leary Re-address & asked the approval of the leave.

Following discussion, on motion by Trustee Morrison, seconded by Trustee Robles-Solis and carried on a roll call vote of 3-2; the Board of Trustees approved Growth leave.

(Motion# 16-158)

F.1 First Reading of Board Policies, Regulations and Bylaws. Ms. Cline recommended that the board revise the Board Policies, Administrative Regulations and Bylaws, as presented and approve the first reading. She indicated the policies they were been modified in line with the County requirements to receive two grants.

Revision BP & AR 5131.62	Students TOBACCO	Freeman
Revision BP & AR 6174	Instruction EDUCATION FOR ENGLISH LANGUAGE LEARNERS	Freeman

Dr. Cesar Morales:

SUPERINTENDENT
ANNOUNCEMENTS

- Reported he attended to the Beam Signing event and the Beam Topping event in Lemonwood.
- Reported he attended to the 1st Student Parent Leadership Summit on June 3rd, at Oxnard College. Keynote speaker was Sylvia Mendez, student on the anchor case Mendez vs. Westminster. Congratulated Dr. Vaca; Dr. Batista; Ms. Gonzales; Ms. Guerra; and Ms. Duarte for the organization of the event.
- Congratulated Haydock Elementary for their 1st place in the Concert Band and 1st Place in the Guitar Ensemble at the Knott’s Berry Farm Competition. He congratulated and thanked Ms. Ekwall.
- Reported that there will be a presentation on Thursday June 8th at Haydock.
- Reported on Friday there will be a teacher talent event at Haydock.
- He gave the floor to Ms. Freeman who presented the “A through G requirements” flier, to help parents and students get information about high schools and college requirements. Fliers would be sent by mail to the families’ addresses. She indicated that they would be making also posters with the information.

Ms. Freeman gave also an explanation about the AVID program when asked by Ms. Madrigal Lopez.

Mr. Ernie Morrison:

- Congratulated Haydock for their awards and Driffill for the soccer team playing on the city hall championship.
- Remembered Beam Topping at McAuliffe
- Indicated AVID is a program that works an suggested there should be an initiative to make AVID available to all of the students and not only a few. Maybe making a professional development for 6th to 8th grade new teachers son they.
- Congratulated the Volunteers and highlighted the importance of their work.

Mr. Denis O'Leary:

- Congratulated parents and students for the school year completed.
- Reported on May 26th he attended MICOP Conference.
- Reported Saturday he attended the Cal State Channel Islands Graduation Ceremony. Mr. Joe Mendoza was honored with a Dr. Degree.

Ms. Mónica Madrigal Lopez:

- Enquired about AVID.
- Reported she had 2 visits from Oxnard students at Cal Lutheran. A first group of 40, from Chavez and a group of 115, from Soria to speak about college, college requirements and

Mrs. Debra M. Cordes:

- Reported she attended for first time MICOP conference and was very impressed. Recommended teachers to attend such conferences, specially the teachers with a large population of Mixteco students.
- Reported that attended the Latino Film Project event.
- Thanked Ms. Fox for her excellent presentation.
- Congratulated Trustee Robles Solis for the PTA recognition on their Friday meeting.
- Reported she assisted to the Beam Topping event.
- Thanked Ms. Freeman for the flier on A through G requirements.

Mrs. Veronica Robles-Solis:

- Reported she attended the Latino Film School Trip with Ramona students, Ramona staff, Dr. Vaca, Ms. Freeman and Ms. Cordes the Friday before.
- Reported she attended to the 1st Student Parent Leadership Summit on June 3rd, at Oxnard College.
- Reported she attended the Beam Signing event.
- Reported she attended Elm school.
- Remembered everyone that next Friday there would be a multicultural event at McKinna.

Trustees convened to closed session at 8:50 p.m. until 10:03 pm. to discuss items on the closed session agenda. **CLOSED SESSION**

- On motion by Trustee Cordes, seconded by Trustee Robles-Solis and carried on a roll call Vote of 5-0; the Board of Trustees voted to approve the settlement agreement in OAH Case # 2016-090944. **REPORT ON SECOND PORTION OF CLOSED SESSION**

There being no further business, on motion by Trustee Robles Solis, seconded by Trustee Cordes, President Morrison adjourned the meeting at 10:03 p.m. **ADJOURNMENT**

Respectfully Submitted,
DR. CESAR MORALES

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of June 7, 2017; on motion of Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees