

Regular Board Meeting
February 1, 2017

The Board of Trustees of the Oxnard School District met in regular session at 5:00 p.m. on Wednesday, February 1, 2017, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Ernest “Mo” Morrison and Trustees Debra M. Cordes, Veronica Robles-Solis and Monica Madrigal Lopez. Trustee Denis O’Leary reported he would be arriving late to the meeting. Staff members present were District Superintendent Dr. Cesar Morales, Deputy Superintendent Lisa Cline and Assistant Superintendents Robin Freeman and Dr. Jesus Vaca, and executive assistant Sylvia Carabajal.

ROLL CALL

Rosie Gonzalez, 8th grader in Ms. Lauren Mendez’ class, student at Haydock Academy of Arts & Sciences, lead the audience in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Viridiana Corona, 8th grader in Ms. Rana Kalaj’s class, student at Haydock Academy of Arts & Sciences, read the District’s Vision and Mission Statements in English and Spanish.

DISTRICT’S VISION AND MISSION STATEMENTS

Dr. Edd Bond, Principal at Haydock Academy of Arts & Sciences thanked the Board for the opportunity to showcase the students and programs at Haydock Academy and provided a presentation the many things that are happening at his school. Dr. Bond announced the mural unveiling at Haydock on Wednesday, February 15, 2017, the Project Based Learning Exhibition on Thursday, April 27, 2017 at 5:30 p.m. to 7:00 p.m. at Haydock Academy, and the Spring Showcase with is scheduled for June 8, 2017 at 6:00 p.m. to 7:30 p.m. at the PACC.

PRESENTATION HAYDOCK ACADEMY OF ARTS & SCIENCES

President Morrison thanked the students, parents and staff for participating in the board meeting.

The Board of Trustees recognized Haydock students that were present for the board meeting who had read one million words with a t-shirt that stating “I read 1,000,000 words, what’s your super power”.

RECOGNITION OF OXNARD SCHOOL DISTRICT’S MILLION WORD READERS

A.6 Changes to the agenda were noted:

- Moved item C.12 Approval of Job Duties & Salary Allocation for New Classification (Job Description) Senior Manager – Maintenance & Operations to D.3 at the request of Trustee Robles-Solis.

ADOPTION OF THE AGENDA

On motion by Trustee Robles-Solis, seconded by Trustee Cordes and carried on a roll call vote of 4-0; the Board adopted the agenda, as amended.

A.7 Ms. Robin Freeman, Assistant Superintendent, Educational Services, introduced Mr. Chris Ridge, Director of Pupil Services who provided a presentation on “Educating the Whole Child”, the important role of support staff in our schools and community.

STUDY SESSION SCHOOL SITE SUPPORT PERSONNEL

Following the presentation, Mr. Ridge introduced the Counselors and Outreach Specialists from each of the school site.

The Board thanked the Counselors and Outreach Specialists that were in attendance and thanked Ms. Freeman and Mr. Ridge for the report.

ANNOUNCEMENTS PRIOR TO CLOSED SESSION February 01, 2017:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board of Trustees during closed session public comment.

PUBLIC COMMENT
CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – one (1) case
- EXISTING LITIGATIONS: (2 cases)
Office of Administrative Services Case Nos.: 2016100075 and 2016100073,

Secondly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Thirdly, for CONFERENCE WITH REAL PROPERTY NEGOTIATORS under *Government Code*, Section 54956.8:

- Property: Parcel located Teal Club Road, North of Teal Club Road, South of Doris Avenue; Agency Negotiators: Superintendent/Deputy Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP/Caldwell Flores Winters, Inc.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE
- PUBLIC EMPLOYEE(S) EVALUATION:
 - Deputy/Assistant Superintendents

Trustees convened to closed session at 5:45 p.m. until approximately 7:16 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

Trustee Denis O’Leary arrived at 6:15 p.m.

(Arrival of Trustee)

President Morrison reported the Board would be returning to closed session after the regular board meeting to complete the items on the closed session agenda.

REPORT ON CLOSED
SESSION

The Board of Trustees recognized 22 McAuliffe School students that were present for the board meeting who had read one million or more words with a t-shirt that stating “I read 1,000,000 words, what’s your super power”.

RECOGNITION OF
OXNARD SCHOOL
DISTRICT’S MILLION
WORD READERS

Ms. Anna Thomas, Director of Curriculum, Instruction and Accountability provided a brief summary of the donations provided by Driscoll's and Berry Pack to the Migrant families in Oxnard. Mr. Ray Pena from Driscoll's accepted the plaque for Berry Pack and thanked the Board of Trustees for the opportunity which has been going on for several years.

RECOGNITION OF DRISCOLL'S AND BERRY PACK ON BEHALF OF MIGRANT FAMILIES

On motion by Trustee O'Leary, seconded by Trustee Cordes and carried on a 5-0 roll call vote; the Board of Trustees adopted and read into record Resolution #16-21 In Recognition of National School Counseling Week, February 6-10, 2017.

RESOLUTION #16-21 RECOGNITION OF COUNSELORS AND ORCs

Ms. Robin Freeman, Assistant Superintendent, Educational Services provided a presentation on teaching and learning for reading achievement for all students. Following discussion, the Board recommended providing different programs for parents to utilize at home. One recommendation was to put lessons up using the District's O.P.I.E. TV which already goes into the homes.

REPORT ON FOUNDATION FOR INCREASED STUDENT ACHIEVEMENT

Ms. Robin Freeman, Assistant Superintendent, Educational Services introduced Ms. Ann Jenks, Principal at McKinna School and Dr. Andrea Pulido, Extra Support Teacher at McKinna School provided an in-depth presentation on the Apple Research Project they participated in 2015-2016 and continued this year at McKinna School. Following discussion, the Board of Trustees thanked Ms. Jenks and Dr. Pulido for the data driven presentation.

PRESENTATION ON MCKINNA SCHOOL'S APPLE RESEARCH

B.1 Clerk Cordes read the Rules For Individual Presentations in English and in Spanish.

RULES FOR PRESENTATIONS

The following individual addressed the Board of Trustees:

PUBLIC COMMENT

- Shari Rason, Classified Employee, concerns with the rising cost of classified employee health and welfare benefits;
- Miguel Perez, Parent of Fremont Student, concern with incident regarding teachers statements;
- Ilene Poland, CSEA President, concerned with the rising cost of classified employee health and welfare benefits and requested immediate solutions.

The following items on the consent agenda were approved on motion by Trustee O'Leary seconded by Trustee Cordes, and carried on a roll call vote of 5-0, as amended.

CONSENT AGENDA (Motion #16-80)

C.1 Approved the following agreements:
Enrichment:

(Approval of Agreements)

- #16-226 with MB Hanrahan, to provide Fremont Academy of Environmental Science and Innovative Design with a mural that represents the academy focus of Science, Technology, Art, Engineering, and Math (STEAM) as part of the school's rebranding efforts; amount not to exceed \$2,500.00, to be paid with Donation Funds;

Special Education:

- Amendment #1 to Agreement #16-71 with STAR of CA, ERA ED, to provide additional classroom support and 1 to 1 behavior therapists for identified students for the 2016-2017 school year; Amendment #1 is for \$60,000.00, original contract was for \$120,000.00, for a total cost of \$180,000.00; to be paid with Special Education Funds;

Facilities:

- #16-207 with SitesPacific, Inc., to provide Land Use Consulting Services related to the acquisition and annexation of the Doris/Patterson site; not to exceed fee of \$50,000.00, to be paid with Measure “R” Bond Funds.

C.2 Ratified the following agreements:

(Ratification of Agreements)

Support Services:

- Amendment #1 to Agreement #16-94 with Angeles Small, to provide additional professional translation services on the English Learner Master Plan; Amendment #1 is for \$500.00, original contract was for \$3,900.00, for a total cost of \$4,400.00, to be paid with Title I Funds.

C.3 Approved a \$2,000.00 annual stipend for mentor principals participating in the CASC program.

(Clear Administrative Services Credential (CASC) Program Mentor Stipend)

C.4 Accepted the “Disclosure of Collective Bargaining Agreement” form for Oxnard Support Services Association (OSSA), as presented.

(Disclosure Of Collective Bargaining Agreement With OSSA)

C.5 Ratified Change Order #1 to Bid #16-INF-02 with GRD Construction in the amount of \$7,787.00; the original price was \$149,270.00. This Change Order will result in a net change of 5.2% and also extends the final completion of the project by twenty-two (22) calendar days.

(Ratification of Change Order #1 to Bid #16-INF-02 ESC Lobby Remodel Project with GRD Construction)

C.6 Ratified Supplemental WAL #001 to WAL #002 with Rincon Consultants, Inc., to provide soil investigation services for the Elm Reconstruction Project; amount not to exceed \$3,161.00, to be paid with Measure “R” Bond Funds.

(Ratification Of Supplemental WAL #001 To WAL #002 With Rincon Consultants Inc., For Soil Investigation Services For The Elm Reconstruction Project)

C.7 Ratified Change Order No. 002 to the Construction Services Agreement #15-198 with Swinerton Builders, to provide construction services related to the Lemonwood Reconstruction Project; amount not to exceed \$13,234.17, to be paid with Measure “R” Bond Funds.

(Ratification of Change Order No. 002 To The Construction Services Agreement #15-198 With Swinerton Builders For The Lemonwood K-8 School Reconstruction)

C.8 Ratified Change Order No. 002 to Bid #16-INF-01 with Fence Factory for the Harrington School Fence Project 2016; amount not to exceed \$3,951.14, to be paid with Measure “R” Bond Funds.

(Ratification of Change Order No. 002 To Bid #16-INF-01 With Fence Factory For The Harrington School Fence Project 2016)

C.9 Approved request for Ms. Robin Freeman, Assistant Superintendent, Educational Services, Dr. Ana DeGenna, Director of Dual Language Programs, and the following seven Principals (Brasilia Perez – Chavez, Kelly Castillo – Curren, Carol Flores Beck – Driffill, Leticia Ramos – Elm, Christine McDaniels – Kamala, Sally Wennes – Lemonwood, and Aracely Fox - Soria, of the Dual Language Schools to visit Mundelein School District and Woodstock School

(Approve Request To Attend Out-Of-State School Sites – Chicago, Illinois)

District in Chicago, Illinois. To observe the implementation of the Teaching for Biliteracy Framework, on February 26, 2017 through March 1, 2017; not to exceed \$20,000.00 in airfare, ground travel, lodging and meals; to be paid from Allocated General Funds – LCFF - Bilingual Funds.

C.10 Approved the CREDIT derived from Contractor Contingency Allocation No. 003 to the Construction Services Agreement #15-198 with Swinerton Builders, for a net reduction of cost associated with additional items of work related to the Lemonwood Elementary School Project of Measure “R” Program under the Lease-Leaseback delivery method pursuant to Section 17406 of the California Education Code.

(Approval of Contractor Contingency Allocation No. 003 For A Credit To The Lemonwood E.S. Reconstruction Project’s Contractor Contingency For A Reduction Of Cost For Additional Work Associated With The Project)

Contractor Contingency Allocation No. 003 will be a CREDIT to the Contractor Contingency line item of the GMP Construction Services Agreement in the amount of \$1,829.62. The Contractor Contingency is included within the approved total of the Construction Service Agreement for the project; the remaining Contractor Contingency balance after Allocation No. 003 will be \$617,925.22.

C.11 Considered and approved the attached job duties of Transportation Driver.

(Approval of Job Duties For New Classification (Job Description) – Transportation Driver)

C.12 *Moved item to D.3 for discussion at the request of Trustee Robles-Solis.*

(Approval of Job Duties & Salary Allocation for New Classification (Job Description) Senior Manager – Maintenance & Operations)

C.13 Approved the establishment, abolishment, reduction or increase in hours for classified positions:

(Establish/Abolish/Reduce/Increase Hours of Positions)

Establish:

- A four hour, 246 day Warehouse worker/Delivery driver, position number 8027, to be established in the Educational Services department. This position will be established to provide support in the Book Barn.
- A five hour and forty-five minute, 183 day Paraeducator III, position number 8028, to be established in the Special Education department. This position will be established to provide additional support.

FISCAL IMPACT:

Cost for Para III-\$25,790 General fund

Cost for Para III-\$27,141 Special Education

C.14 Personnel Action:

(Personnel Actions)

The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District.

(CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Alma Garcia	RSP Teacher, Itinerant, Pupil Services	2016/2017 School Year
Jamie Pera	SPED M/M Teacher, Sierra Linda	2016/2017 School Year
Sarah Rodriguez	Psychologist, Pupil Services	2016/2017 School Year
John Ayala	Substitute Teacher	2016/2017 School Year
Dana Bogdanich	Substitute Teacher	2016/2017 School Year
Sarah Chenez	Substitute Teacher	2016/2017 School Year
James Hendrickson	Substitute Teacher	2016/2017 School Year
Brenna Koneval	Substitute Teacher	2016/2017 School Year
Gladys Montes	Substitute Teacher	2016/2017 School Year
Louis Reed	Substitute Teacher	2016/2017 School Year
Kathy Russell	Substitute Teacher	2016/2017 School Year
Ashley Vico	Substitute Teacher	2016/2017 School Year
Jory White	Substitute Teacher	2016/2017 School Year

Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year)

Charity Whitney	Sierra Linda	01/17/2017
-----------------	--------------	------------

Retirement

Rhetta Johnstone	Speech Pathologist, Pupil Services	01/26/2017
------------------	------------------------------------	------------

Leave of Absence

Shane Morales	Science, Frank School	01/23/2017
---------------	-----------------------	------------

The following classified individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment: (CLASSIFIED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Coronado, Mariana	Attendance Accounting Technician (B), Position #7935 San Miguel 8.0 hrs./210 days	01/12/2017
<u>Limited Term</u>		
Barajas, Sabrina	Paraeducator	01/09/2017
Gonzalez Chavez, Blanca	Paraeducator	01/09/2017
Hill, Shelton	Custodian	12/01/2016
<u>Exempt</u>		
Aguirre, Anita	Campus Assistant	01/09/2017
Hernandez, Julie	AVID Tutor	11/14/2016

Transfer

Wagner, Sharon	Custodian, Position #632 Lemonwood 8.0 hrs./246 days Custodian, Position #6448 Driffill 4.0 hrs./246 days	01/09/2017
Whitt, Virginia	School Office Manager (B), Position #7915 San Miguel 8.0 hrs./210 days Administrative Assistant, Position #6861 Educational Services 8.0 hrs./210 days	01/29/2017

Demotion

Najera, Sandra	Paraeducator I, Position #7181 Marshall 4.0 hrs./183 days Preschool Assistant (B), Position #2666 San Miguel 3.0 hrs./183 days	01/16/2017
----------------	---	------------

Resignation

Bustamante, RosaMaria	Paraeducator III, Position #2000 Special Education 5.75 hrs./183 days	01/20/2017
Diaz, Martha	District Translator, Position #645 Superintendent’s Office 8.0 hrs./246 days	01/31/2017

D.1 On motion by Trustee Robles-Solis, seconded by Trustee O’Leary and carried on a roll call vote of 5-0, the Board of Trustees approved the Tentative Agreement for the 2016-2017 Collective Bargaining Agreement between the Oxnard School District and the Oxnard Supportive Services Association; the following articles were revised:

Article 5:	Work Calendar
Article 16:	Salaries
Article 18:	Fringe Benefits
Article 22:	Term

APPROVAL OF THE OXNARD SCHOOL DISTRICT’S AND THE OXNARD SUPPORTIVE SERVICES ASSOCIATION’S TENTATIVE AGREEMENT FOR THE 2016-2017 COLLECTIVE BARGAINING AGREEMENT (Motion #16-81)

D.2 Ms. Lisa Cline, Deputy Superintendent, Business & Fiscal Services introduced Mr. Scott Burkett, Senior Vice President with Caldwell Flores Winters, Inc., who provided a brief summary on the additional work done to the Lemonwood E.S. Reconstruction Project.

On motion by Trustee Robles-Solis, seconded by Trustee O’Leary and carried on a roll call vote of 5-0; the Board of Trustees approved Contingency Allocation No. 002 to the Construction Services Agreement #15-198 with Swinerton Builders, for additional items of work related to the Lemonwood Elementary School Project of Measure “R” Program under the Lease-Leaseback delivery method pursuant to Section 17406 of the California Education Code.

APPROVAL OF DISPERSAL NO. 002 FROM THE LEMONWOOD E.S. RECONSTRUCTION PROJECT’S CONTRACTOR CONTINGENCY FOR PAYMENT OF ADDITIONAL WORK ASSOCIATED WITH THE PROJECT (Motion #16-82)

Contractor Contingency Allocation No. 002 will be deducted from the Contractor Contingency line item of the GMP Construction Services Agreement in the amount of \$90,740.86. The Contractor Contingency is included within the approved total of the Construction Services Agreement for the project; the remaining Contractor Contingency balance after Allocation No. 002 will be \$616,095.60.

D.3 Ms. Lisa Cline, Deputy Superintendent, Business & Fiscal Services provided a brief summary of the process for new classification (job description) through the Personnel Commission. Following discussion, on motion by Trustee O’Leary, seconded by Trustee Robles-Solis and carried on a roll call vote of 5-0; the Board of Trustees approved the job duties and recommended salary allocation for Senior Manager, Maintenance & Operations.

APPROVAL OF JOB DUTIES & SALARY ALLOCATION FOR NEW CLASSIFICATION (JOB DESCRIPTION) SENIOR MANAGER – MAINTENANCE & OPERATIONS (Motion #16-83)

F.1 The Board of Trustees reviewed the new and revised Board Policies, Administrative Regulations and Bylaws, as presented for a first reading:

FIRST READING OF BOARD POLICIES, ADMINSTRATIVE REGULATIONS AND BYLAWS

New BP 3470	Business and Noninstructional Operations DEBT ISSUANCE AND MANAGEMENT	Cline
Revision BP and AR 5117	Students INTERDISTRICT ATTENDANCE	Freeman/ Ridge

Dr. Cesar Morales:

SUPERINTENDENT ANNOUNCEMENTS

- Stated he was very proud of the evolution that the board presentations had taken as they are highlighting the many student accomplishments. The District continues to see all of the veracious reading that exist in the community, today we had one student that read 5 million words.
- Reported at the County level Soria and Haydock would be presenting at the 10th Annual RtI2/MTSS/PBIS Symposium on February 1, 2017.
- Reported that Ms. Jenks, Dr. Pulido and Ms. Freeman presented at Apple Headquarters in Cupertino, California.
- Congratulated the School Counselors and ORCs for the tremendous assistance they provide to the students, staff and families in the community.
- Stated that Oxnard School District will remain a safe haven for all students.

Ms. Monica Madrigal Lopez.:

TRUSTEE ANNOUNCEMENTS

- Congratulated all of the students honored tonight for their reading.
- Reported she had the opportunity to attend the Discover Oxnard Middle School event on Saturday, January 28, 2017, and saw firsthand what opportunities are available for the students of the Oxnard School District.
- Thanked the Counselors and the ORCs for their hard work in helping out the future leaders.

Mrs. Veronica Robles-Solis:

- Encouraged parents to take advantage of the programs, training and classes that are being provided by the district and school sites.
- Stated in listening to the parent that spoke during public comment, the Board and District need to be vigilant in making sure that students feel that they are safe in our school sites.

Mr. Denis O’Leary:

- Reported on Friday he was invited to speak on Radio Indigena with parents to see how they can protect their families and be secure themselves. He stated he was proud of the Oxnard School District for supporting the community in safe schools.

- Reported he has also been invited to address City Council on the same topic.
- Request items to discuss in the near future: PLA on any future construction projects in the city; and discuss Plaza Comunitaria to support families and children through education.

Mrs. Debra M. Cordes:

- Thanked the Counselors and the Outreach Specialists for the impact they provide to the families of this community.
- Announced the Oxnard School District Education Foundation Gala Fundraiser was scheduled for Saturday, February 4, 2017. Remarked the remodeling of the front lobby looks very nice.
- Reported on January 26, 2017, she observed the CNS Education Harvest of the Month Lesson at Chavez School and stated it was a neat concept, the vegetable of the month was Kale, so they had a delicious salad. She also visited the Chavez Garden.
- Requested a report on report cards to see how they correlate with what is being taught and how they determine the grades; a report on student redesignation.
- Reported she also drove by Lemonwood School and it is going up quite quickly, it looks great.

Mr. Ernest Morrison:

- Reported there is lot of things happening and reminded the Board of the Oxnard School District Education Foundation Fundraiser Gala on Saturday, February 4, 2017 at the Saticoy Country Club.
- Reported he is receiving calls and notices for the Dr. Seuss Celebration on March 2, 2017.
- Reported that the African American Speech Expo is scheduled for the end of February.

Trustee O’Leary departed at 9:13 p.m.

(Departure of Trustee)

Trustees reconvened to closed session at 9:13 p.m. until approximately 9:57 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Morrison reported the Board took no reportable action during closed session.

REPORT ON
CLOSED SESSION

There being no further business, on motion by Trustee Cordes, seconded by Trustee Robles-Solis, President Morrison adjourned the meeting at 9:58 p.m.

ADJOURNMENT

Respectfully Submitted,
DR. CESAR MORALES

District Superintendent and
Secretary to the Board of Trustees

By our signature below, given on this _____ day of _____, 20____, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of February 1, 2017; on motion of Trustee _____, seconded by Trustee _____.

Signed:

President of the Board of Trustees

Clerk of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees

Member of the Board of Trustees