

Regular Board Meeting  
February 15, 2017

The Board of Trustees of the Oxnard School District met in regular session at 5:04 p.m. on Wednesday, February 15, 2017, at the Educational Service Center.

CALL TO ORDER

A roll call of the Board was conducted. Present were President Ernest “Mo” Morrison and Trustees Debra M. Cordes, Denis O’Leary, Veronica Robles-Solis and Monica Madrigal Lopez. Staff members present were District Superintendent Dr. Cesar Morales, Deputy Superintendent Lisa Cline and Assistant Superintendents Robin Freeman and Dr. Jesus Vaca, and executive assistant Sylvia Carabajal.

ROLL CALL

Raul Solano, 3<sup>rd</sup> grader in Mr. Matthew Bowe’s class, lead the audience in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Patricia Ambriz, 3<sup>rd</sup> grader in Mr. Matthew Bowe’s class, read the District’s Vision and Mission Statements in English and Nancy Lopez, 3<sup>rd</sup> grader in Mr. Matthew Bowe’s class read them in Spanish.

DISTRICT’S VISION AND MISSION STATEMENTS

Ms. Christine McDaniels, principal at Kamala Academy of the Arts and Technology introduced Mr. Bowe’s 3<sup>rd</sup> grade class who sang “This Land Is My Land; This Land is Your Land...”. They also provided a brief digital action presentation done by students.

PRESENTATION KAMALA ACADEMY OF THE ARTS AND TECHNOLOGY

President Morrison thanked the students, parents and staff for participating in the board meeting.

The Board of Trustees recognized Kamala students that were present for the board meeting who had read one million words with a t-shirt that stating “I read 1,000,000 words, what’s your super power”.

RECOGNITION OF OXNARD SCHOOL DISTRICT’S MILLION WORD READERS

A.6 Changes to the agenda were noted:

- Pulled A.9 Closed Session, Item #2 Removal/Suspension/Expulsion of a Student Case No. 16-05
- Moved C.4 Consent – Ratification of Amendment #4 to Agreement #12-118 Flewelling & Moody Architecture Inc. to D.7 Action Item at the request of Trustee Robles-Solis
- Pulled C.6 Consent – Approve Request To Attend Out-of-State Conference – Washington, D.C.

ADOPTION OF THE AGENDA

On motion by Trustee O’Leary, seconded by Trustee Robles-Solis and carried on a roll call vote of 5-0; the Board adopted the agenda, as amended.

A.7 Ms. Robin Freeman, Assistant Superintendent, Educational Services and Ms. Mary Curtis, Director of Curriculum, Instruction and Accountability presented a data enriched report on the STAR 360 Student Achievement from the 2016 Fall and 2017 Winter assessments. Following discussion, the Board thanked administration for the presentation.

STUDY SESSION STUDENT ACHIEVEMENT

ANNOUNCEMENTS PRIOR TO CLOSED SESSION February 15, 2017:

After any public comments on the Closed Session agenda items, the Board will be recessing to Closed Session to consider the following:

No one addressed the Board of Trustees during closed session public comment.

PUBLIC COMMENT  
CLOSED SESSION

Firstly, for CONFERENCE WITH LEGAL COUNSEL under *Government Code*, Section 54956.9:

- ANTICIPATED LITIGATION – one (1) case
- EXISTING LITIGATIONS: (4 cases)  
Office of Administrative Services Case Nos.: 201610053, 201609044, 2016110811, and 2016091008.

Secondly, for CONFERENCE WITH LABOR NEGOTIATORS under *Government Code*, Sections 54957.6 and 3549.1.

The District negotiator is the Assistant Superintendent, Human Resources & Support Services and the employee organizations are OEA, OSSA, CSEA; and all unrepresented personnel – administrators, classified management, confidential.

Thirdly, for CONFERENCE WITH REAL PROPERTY NEGOTIATORS under *Government Code*, Section 54956.8:

- Property: Parcel located Teal Club Road, North of Teal Club Road, South of Doris Avenue; Agency Negotiators: Superintendent/Deputy Superintendent, Business & Fiscal Services/Garcia Hernandez & Sawhney, LLP/Caldwell Flores Winters, Inc.

Finally, under *Government Code*, Section 54957 and *Education Code*, Section 44943:

- PUBLIC EMPLOYEE(S) DISCIPLINE/DISMISSAL/RELEASE
- PUBLIC EMPLOYEE(S) REASSIGNMENT/APPOINTMENT
- PUBLIC EMPLOYEE(S) NON RE-ELECTS
- PUBLIC EMPLOYEE(S) EVALUATION:
  - Principals

Trustees convened to closed session at 6:20 p.m. until approximately 7:20 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

President Morrison reported the Board would be returning to closed session after the regular board meeting to complete the items on the closed session agenda.

REPORT ON CLOSED  
SESSION

The Board of Trustees recognized students that were present for the board meeting who had read one million or more words with a t-shirt that stating “I read 1,000,000 words, what’s your super power”.

RECOGNITION OF  
OXNARD SCHOOL  
DISTRICT’S MILLION  
WORD READERS

Dr. Jesus Vaca, Assistant Superintendent, Human Resources & Support Services provided a presentation on The Teacher Pathway Program which the objective is to recruit and support classified staff in the District to become exemplary credentialed teachers in the Oxnard School District. Dr. Vaca introduced the 15 candidates to the Board of Trustees.

REPORT ON OSD  
TEACHER PATHWAY  
PROGRAM

B.1 Clerk Cordes read the Rules For Individual Presentations in English and in Spanish.	RULES FOR PRESENTATIONS
No one addressed the Board of Trustees during public comment.	PUBLIC COMMENT
The following items on the consent agenda were approved on motion by Trustee O’Leary seconded by Trustee Robles-Solis, and carried on a roll call vote of 5-0, as amended.	CONSENT AGENDA (Motion #16-84)
C.1 Accepted the following gifts: <ul style="list-style-type: none"> <li>▪ From Kristina Kalaydjian, to Soria School, a donation of \$324.00 to purchase new uniforms for the 7<sup>th</sup> and 8<sup>th</sup> grade basketball team;</li> <li>▪ From Girls Scout Troop #65202, to Soria School, a donation of \$2,160.00 to purchase 144 books to support the reading program at Soria.</li> </ul>	(Acceptance of Gifts)
C.2 Approved the following agreements: <p>Academic:</p> <ul style="list-style-type: none"> <li>▪ #16-229 with Center for Teaching for Bilingual, to provide professional development in the area of the Dual Language Program, February 16, 2017 through June 30, 2018; amount not to exceed \$81,500.00, to be paid with Title I Funds;</li> </ul> <p>Support Services:</p> <ul style="list-style-type: none"> <li>▪ #16-228 with Nigro &amp; Nigro, PC, for professional audit services for fiscal years 2017-2018, 2018-2019 and 2019-2020; three year total not to exceed \$195,125.00, to be paid with General Funds.</li> </ul>	(Approval of Agreements)
C.3 Ratified the following agreements: <p>Academic:</p> <ul style="list-style-type: none"> <li>▪ #16-227 with Houghton Mifflin Harcourt, provided professional development to staff in the Oxnard School District for the English Language Development Curriculum, English 3D; amount not to exceed \$5,900.00, to be paid with General Fund, Non-Targeted.</li> </ul>	(Ratification of Agreements)
C.4 <i>Item was moved to Action Item D.7 at the request of Trustee Robles-Solis.</i>	<i>(Ratification of Amendment #4 to Agreement #12-118 Flewelling &amp; Moody Architecture Inc.)</i>
C.5 Approved request for Dr. Marlene Batista to attend the NABE 2017 Conference in Dallas, Texas, February 20-25, 2017; not to exceed \$3,500.00 for registration, airfare, lodging and meals; to be paid with English Learner Services Funds.	(Approve Request to Attend Out-of-State Conference – Dallas, TX)
C.6 <i>Item was pulled from the agenda.</i>	<i>(Approve Request to Attend Out-of-State Conference – Washington, DC)</i>
C.7 Reviewed and accepted the 2016-2017 2 <sup>nd</sup> Quarter Williams VCOE Activity Report, as presented.	(2016-2017 2 <sup>nd</sup> Quarter Williams VCOE Activity Report)
C.8 Agreed to reject York Claim VCBA07379A1.	(Liability Claim: VCBA07379A1)
C.9 Received district’s enrollment report for the month of January 2017.	(Enrollment Report)

- C.10 Approved Purchase Order/Draft Payment Report #16-06, as submitted. (Purchase Order/Draft Payment Report #16-06)
- C.11 Approved the amendment to the employment contract for the Deputy Superintendent, Business & Fiscal Services. (Approval of Employment Contract Amendment: Deputy Superintendent, Business & Fiscal Services)
- C.12 Approved the amendment to the employment contract for the Assistant Superintendent, Human Resources and Support Services. (Approval of Employment Contract Amendment: Assistant Superintendent, Human Resources & Support Services)
- C.13 Approved the amendment to the employment contract for the Assistant Superintendent, Educational Services. (Approval of Employment Contract Amendment: Assistant Superintendent, Educational Services)
- C.14 Approved the establishment, abolishment, reduction or increase in hours for classified positions: (Establish/Abolish/Reduce/Increase Hours of Positions)
- Establish:
- A four hour, 183 day Paraeducator I, position number 8041, to be established at Curren school. This position will be established to provide additional support.
  - A five hour and forty-five minute, 183 day Paraeducator II, position number 8040, to be established in the Special Education department. This position will be established to provide additional support.
  - A five hour and forty-five minute, 183 day Paraeducator III, position number 8039, to be established in the Special Education department. This position will be established to provide additional support.
  - A five hour and forty-five minute, 183 day Paraeducator III, position number 8038, to be established in the Special Education department. This position will be established to provide additional support.

**FISCAL IMPACT:**

Cost for Para I-\$17,557 General fund  
 Cost for Para II-\$26,453 General fund  
 Cost for Para III-\$27,141 General fund  
 Cost for Para III-\$27,141 General fund

- C.15 Personnel Action: (Personnel Actions)
- The following certificated individuals to be employed in the capacities and for the terms indicated, their salaries to be determined in accordance with salary regulations of the District. (CERTIFICATED)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hires</u>		
Vanessa Benfatto	Substitute Teacher	2016/2017 School Year
Rafael Cahue	Substitute Teacher	2016/2017 School Year

Gabriel Echaveste	Substitute Teacher	2016/2017 School Year
Edward Lara	Substitute Teacher	2016/2017 School Year
Casey Zavala	Substitute Teacher	2016/2017 School Year

Intervention Services Provider (less than 20 hours per week not to exceed 75% or 135 days a year)

Clara Alvear	Driffill	02/06/2017
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Leave of Absence

Katherine Bonfilio	SPED, McAuliffe School	03/19/2017
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The following classified individuals to be employed in the capacities and (CLASSIFIED) for the terms indicated, their salaries to be determined in accordance with salary regulations of the district, it being understood that substitute classified personnel and regular classified personnel performing substitute duties will be assigned by the administration and paid in accordance with salary regulations governing the specific assignment:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
<u>New Hire</u>		
Aguila, Eva	Office Assistant II (B), Position #7979 NfL 4.0 hrs./246 days	02/13/2017
Frias, Celia	Paraeducator II, Position #2952 Special Education 5.75 hrs./183 days	01/30/2017
Gamez, Daniela	District Enrollment Center Manager, Position #7908 Enrollment Center 8.0 hrs./246 days	02/08/2017
Hernandez, Guadalupe	Intermediate School Secretary (B), Position #5388 Frank 8.0 hrs./192 days	02/07/2017
Rivas Saucedo, Norberto	Grounds Maintenance Worker I, Position #1173 Facilities 8.0 hrs./246 days	01/31/2017
Valencia, Christian	Paraeducator II, Position #46 Special Education 5.75 hrs./183 days	01/27/2017
Vega, Lorena	Child Nutrition Worker, Position #7277 Fremont 5.0 hrs./185 days	02/01/2017
<u>Limited Term</u>		
Bustamante, RosaMaria	Paraeducator	01/23/2017
Escobar Rivas, Yuriana	Paraeducator	01/30/2017
Garcia, Edith	Paraeducator	02/02/2017
Hernandez, Julie	Paraeducator	01/30/2017
Ramirez, Aime	Paraeducator	01/31/2017
Velasco, Lilia	Clerical	01/20/2017
<u>Exempt</u>		
Lopez, Fermin	Campus Assistant	01/09/2017
Ochoa, Cynthia	Campus Assistant	01/09/2017
<u>Transfer</u>		
Cerrato, Gabriela	Child Nutrition Worker, Position #1835 Elm 5.0 hrs./185 days Child Nutrition Worker, Position #2617 Elm 4.5 hrs./185 days	01/24/2017

Pena, Sahara	Intermediate School Secretary (B), Position #6709 Driffill 8.0 hrs./192 days Intermediate School Secretary (B), Position #6244 Lemonwood 8.0 hrs./192 days	01/29/2017
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Reclassification

Garibay Lopez, Luis	Technology Services Technician (B), Position #2899 Information Technology 8.0 hrs./246 days Help Desk Support Technician (B), Position #2899 Information Technology 8.0 hrs./246 days	01/20/2017
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Mc Garry, Vincent	Senior Manager Maintenance & Operations, Position #1082 Facilities 8.0 hrs./246 days Maintenance Manager, Position #1082 Facilities 8.0 hrs./246 days	01/20/2017
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Return from Leave of Absence

Banales, Lizbeth	Paraeducator II (B), Position #2750 Special Education	01/11/2017
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Resignation

Alfaro, Annette	Preschool Assistant (B), Position #443 McKinna 3.0 hrs./183 days	02/10/2017
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Ruiz, Mayte	Accounting Specialist IV, Position #1747 Budget & Finance 8.0 hrs./246 days	02/13/2017
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D.1 On motion by Trustee Cordes, seconded by Trustee Robles-Solis and carried on a roll call vote of 4-0, Trustee O’Leary was out of the room at the time of the item; the Board of Trustees approved reimbursement to Rio School District as stipulated by Education Code Section 44987.3.	REIMBURSEMENT FOR TEACHER SUBSTITUTE AT RIO SCHOOL DISTRICT (Motion #16-85)
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D.2 On motion by Trustee Robles-Solis, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees approved to submit the Official 2017 Delegate Assembly Ballot, Subregion 11-B voting for Denis O’Leary (Oxnard SD) and Christina (Tina) Urias (Santa Paula USD), directing administration to submit the official ballot on behalf of the Oxnard School District Board of Trustees.	2017 CSBA DELEGATE ASSEMBLY ELECTION (Motion #16-86)
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D.3 Ms. Lisa Cline, Deputy Superintendent, Business & Fiscal Services introduced Mr. Emilio Flores and Mr. John Greenly with CFW, Inc. who provided a brief summary. Following discussion, on motion by Trustee Robles-Solis, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees adopted Resolution #16-24 authorizing the sale and issuance of not to exceed \$81,000,000 aggregate principal amount of the Oxnard School District General Obligation Bonds, Election of 2016, Series A; and approval of the Preliminary Official Statements, Bond Purchase Agreement and related documents.	CONSIDER ADOPTING RESOLUTION #16-24 OF THE BOARD OF TRUSTEES OF THE OXNARD SCHOOL DISTRICT AUTHORIZING THE SALE AND ISSUANCE OF NOT TO EXCEED \$81,000,000 AGGREGATE PRINCIPAL AMOUNT OF OSD GENERAL OBLIGATION BONDS, ELECTION OF 2016, SERIES A, AND CONSIDER REVIEW AND APPROVAL OF THE PRELIMINARY OFFICIAL STATEMENT, BOND PURCHASE AGREEMENT AND RELATED DOCUMENTS (Motion #16-87)
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D.4 Ms. Robin Freeman, Assistant Superintendent, Educational Services introduced Mr. Chris Ridge, Director of Pupil Services who presented the Comprehensive Safe School Plan for all 20 schools in the district that are aligned to the requirements as stated in California Education Code Section 32280. The plans contained appropriate strategies and programs that maintain a high level of school safety, discrimination and harassment policies, and procedures to ensure the creation of a safe and orderly environment conducive to learning.

COMPREHENSIVE SAFE SCHOOL PLANS 20 SITES  
(Motion #16-88)

Following discussion, on motion by Trustee O’Leary, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees approved the Comprehensive Safe School Plans for all 20 elementary and middle schools.

D.5 On motion by Trustee Cordes, seconded by Trustee O’Leary and carried on a roll call vote of 5-0; the Board of Trustees considered and adopted Resolution #16-25 Reduction or Discontinuance of Particular Kinds of Services (Education Code §44949 and 44955), due to the ending of the MSAP (Magnet Schools Assistance Program) Grant.

REDUCTION IN FORCE: REDUCTION OF SERVICES  
(Motion #16-89)

D.6 Dr. Jesus Vaca, Assistant Superintendent, Human Resources & Support Services presented the Educational Services for Mexicans Abroad “Plazas Comunitarias” through the Mexican Consulate. A program that offers literacy classes to adults above the age of 15 who wish to continue their primary and secondary education. Following the presentation, Board Trustees requested more information on the program and how the District could partner up with other community entities to share the costs and sustain the program over time.

THE PLAZA COMUNITARIA PROGRAM

D.7 Following discussion, on motion by Trustee Robles-Solis, seconded by Trustee O’Leary and carried on roll call vote of 5-0; the Board of Trustees amended ratified Amendment #4 to Agreement #12-118 with Flewelling & Moody Architecture Inc., to provide additional services for DSA Closeout and Certification Assistance for various projects; in the amount of \$155,000.00, to be paid with Deferred Maintenance Funds.

RATIFICATION OF AMENDMENT #4 TO AGREEMENT #12-118 FLEWELLING & MOODY ARCHITECTURE INC.

The second portion of the item, to provide design services for installation of perimeter fencing and sidewalks and installation of playground equipment, curb and safety surface at Driffill School, amount not to exceed \$3,000.00 would be brought back in a future agenda to include conceptual designs for future projects considered under the budget for Deferred Maintenance.

(Motion #16-90)

E.1 On motion by Trustee Cordes, seconded by Trustee O’Leary, and carried on a roll call vote of 5-0; the Board of Trustees approved the minutes of regular board meeting of December 7, and special board meeting December 14, 2016, as submitted.

APPROVAL OF BOARD MINUTES  
(Motion #16-91)

F.1 On motion by Trustee O’Leary, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees reviewed the new and revised Board Policies, Administrative Regulations and Bylaws, listed below, for a second reading and adopted, as presented.

SECOND READING OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS AND BYLAWS

New BP 3470	Business and Noninstructional Operations DEBT ISSUANCE AND MANAGEMENT	Cline
Revision BP and AR 5117	Students INTERDISTRICT ATTENDANCE	Freeman/ Ridge

(Motion #16-92)

Dr. Cesar Morales:

- Thanked Mr. Matthew Bowe and his 3<sup>rd</sup> grade students for the impressive presentation showcasing Kamala School.

SUPERINTENDENT  
ANNOUNCEMENTS

Ms. Monica Madrigal Lopez.:

- Thanked the Kamala teacher and students for the impressive presentation.
- Congratulated the future teachers in the Pathway Program and thanked Dr. Vaca for the presentation.
- Congratulated Dr. Morales for his award from LULAC.

TRUSTEE  
ANNOUNCEMENTS

Mrs. Veronica Robles-Solis:

- Announced that baseball season is around the corner and hopes that all involved would work together to respect the neighborhood.
- Reminded all to drive by Haydock Middle School to see the mural which was unveiled this afternoon.
- Requested a special board meeting to review the Facilities Report to see what had been accomplished with Measure R and how Measure D would be utilized.

Mr. Denis O’Leary:

- Announced he visited McAuliffe School and spoke with principal Dr. Duran.
- Stated that Radio Indigena is now over the airways. For many years their communication was only over the internet and accessed by using student’s iPads.
- Thanked Dr. Vaca for the presentation on Plaza Comunitaria and looked forward to receiving more information.
- Requested items to discuss in the near future: possible public labor agreements on all future projects in the district, and hear a report and discuss class size reduction.

Mrs. Debra M. Cordes:

- Thanked the Oxnard School District Education Foundation for the wonderful event held last weekend.
- Reported she missed the unveiling of the Haydock mural but did drive by before the board meeting.
- Announced the Kiwanis Track Meet would be held on May 6, 2017. The event is for students in the Oxnard, Hueneme and Rio School District.
- Questioned when the African American Speech Expo would be held and was told it would be Saturday, February 25, 2017 at Marshall School.
- Requested items to discuss in the near future: report on Elm and McKinna Newcomers Program.

Mr. Ernest Morrison:

- Reported it is always a thrill to celebrate the million word readers at the beginning of the board meeting, and questioned if it was possible to bring all of the readers together for a mass picture of the “Millionaire Club” near the end of the school year.
- Requested a report by the extra support elementary teachers that were hired at the beginning of the school year and how they have assisted their schools.

Trustees reconvened to closed session at 9:19 p.m. until approximately 10:37 p.m. to discuss items on the closed session agenda.

CLOSED SESSION

Trustees O’Leary departed at 9:19 p.m.

(Departure of Trustee)



President Morrison reported the Board took the following action during closed session:

REPORT ON  
CLOSED SESSION

- On motion by Trustee O’Leary, seconded by Trustee Cordes and carried on a roll call vote of 5-0; the Board of Trustees approved settlement agreements in student matters: 201610053, 2016090944, 2016110811, and 2016091008.

(Motion #16-93)

There being no further business, on motion by Trustee Cordes, seconded by Trustee Robles-Solis, President Morrison adjourned the meeting at 10:43 p.m.

ADJOURNMENT

Respectfully Submitted,  
DR. CESAR MORALES

District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the Governing Board of the Oxnard School District approves the Minutes of the Regular Board meeting of February 15, 2017; on motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

Signed:

\_\_\_\_\_  
President of the Board of Trustees

\_\_\_\_\_  
Clerk of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees

\_\_\_\_\_  
Member of the Board of Trustees